



# Town of Chatham

549 Main Street  
Chatham, MA 02633

Phone: 508-945-5100  
Website: [www.chatham-ma.gov](http://www.chatham-ma.gov)



## Select Board

Dean Nicastro, Chair  
Jeffrey Dykens, Vice Chair  
Stuart Smith, Clerk  
Shareen Davis, Member  
Cory Metters, Member

## Town Manager

Jill R. Goldsmith  
[jgoldsmith@chatham-ma.gov](mailto:jgoldsmith@chatham-ma.gov)  
Phone: 508-945-5105

TO: The Honorable Select Board

FROM: Jill R. Goldsmith, Town Manager 

DATE: July 18, 2025 (for the Select Board Meeting of July 22, 2025)

SUBJECT: Town Manager's Report and Monthly Department Reports for June 2025

## Current Items/Select Board Follow-up Items:

### **Chatham Municipal Academy:**

The Town of Chatham is pleased to announce the launch of its 2025 Municipal Academy, a nine-session program designed to provide residents with a deeper understanding of how their local government operates. The Academy will run weekly on Wednesdays from 6:00 to 8:00 p.m., beginning September 3, 2025.

Open to a limited group of 12 participants (ages 18+), the Municipal Academy offers a unique opportunity for community members to engage with municipal staff, explore Town departments, and gain insight into the work being done across Chatham. Each session will focus on a different Department, highlighting its responsibilities, staffing, and current projects or initiatives. Sessions are held in person at various municipal buildings.

“Chatham’s Municipal Academy is a great way for residents to learn more about the services and operations that support our Town,” said Town Manager Jill R. Goldsmith. “We hope this program will inspire greater civic engagement and foster stronger connections between the Town and our community members.”

The Academy is open to individuals 18 years and over who are interested in learning more about local government and becoming better informed on Town matters.



**CHATHAM**  
MUNICIPAL ACADEMY

Additional information and application instructions are available on the Town's website at <https://www.chatham-ma.gov/1038/Municipal-Academy> . Early application is encouraged due to limited space.

**Team Chatham Employee BBQ and Town of Chatham Employee Night at the Chatham A's Game; Employee Recognition:**



We had great afterhours BBQ on July 17<sup>th</sup> – fabulous food, fun, and giant Jenga! Our Team Chatham Employee Engagement and Recognition Committee outdid themselves - Leah LaCross, Shanna Nealy, Lisa Steele (HR), Megan Downey (HR Director), Sue Frederick (CS-Recreation & Beaches), Christine Boorack (PD), Anna Milan (CS COA), Jason Holm (NR-Harbormaster), Candace Cook (Finance/Assessing), and Christina Bassett (CD). I wanted to share my comments recognizing three Starfish Employees – very special members of Team Chatham:

Thank you all for being here as we take a moment to recognize a few very special members of Team Chatham—individuals who go above and beyond, often without fanfare, to make a real difference. This special recognition is brought to you by the **Chatham Employee Engagement and Recognition Committee**—*members, please raise your hands so we can thank you, too!* Some of you may be familiar with the story of the starfish. A young person is walking along a beach after a storm, where thousands of starfish have washed ashore. One by one, they gently toss them back into the ocean. An observer says, “*Why are you doing this? There are too many. You*

*can't possibly make a difference.”* The young person pauses, holds up a starfish, and replies, *“I made a difference to this one.”*

That story reminds us that even the smallest actions—when done with care, compassion, and consistency—can make a big impact.

Today, we're recognizing three employees who embody that spirit. They step in when no one's looking. They solve problems. They care. Their work may not always make headlines, but it certainly makes a difference—one person, one project, one moment at a time. To honor them, we're presenting each with a *gold starfish pin*—a small but meaningful symbol of their dedication, the impact they've had, and the way they've made a difference here in Chatham.

- First up - **Chris Mazulis**: Chris is in his first year with the Town as our Finance Administrator managing the Sticker Office, and he has already prompted members of the public and his co-workers to contact my office praising his efficiency and outstanding customer service during this busy time of the year. Thank you, Chris, you are a great addition to the Team.
- Next up - **Hunter MacDonald**! You have been an asset to IT and all employees for a while now but the work you have done in the past month has been especially notable – the dreaded software updates to upgrading equipment across departments. You've taken on new tasks without hesitation and your commitment, patience, and initiative have really stood out. Great job!
- And finally, **Brian Powers** from our Highway Division! Brian - your love of and care for this Town is truly amazing. Every day, your attention to detail and the pride in your work are evident to both the community and your coworkers. Many, including me, look to you as the gold standard of public service. Thank you for your dedication over the past 20 years. Brian is retiring next month, and while we are happy for him, we will miss him very much.

**Thank you all for making a difference, every day. You are what makes Team Chatham special.**

P.S. **Kaeden Quinn**, Recreation Assistant, threw the first pitch and nailed it!

**Lighthouse Beach Staffing**: As noted in the Community Services report further in this report, there are currently 9 Lighthouse Beach staff (4 monitors, 5 beach patrol).

**90 Bridge Street – Return of the USCG Boathouse One Step Closer** - An onsite visit to the USCG Boathouse was conducted by Pomroy, GEI, and a Structural Engineer with Tighe &

Bond in June. The building will need leveling but the team that went on site determined it is still viable as the upweller facility. Work will begin in July to prepare the site for its pending arrival and first row of pilings are in place as of July 17<sup>th</sup> .

**Meetinghouse Road and 0 & 1533 Main Street Affordable Housing Developments** are moving forward in the approval process. The Planning Board recently heard a presentation from Pennrose on the proposed Meetinghouse Road project. The Zoning Board of Appeals recently had a public hearing on the proposed project at 0 & 1533 Main Street on July 17, 2025. You can watch the meetings via the links on our Town's website.

**Eldredge Public Library Improvements Continue:** This month's Projects and Operations report notes that the final phase of the site safety and access improvements planning are continuing with a focus on revising and reconciling site plan elements, including "off-site" sidewalk repairs and the repaving of Library Lane, with Planning Board and Historic Business District Commission previously approved plans. HVAC options are being discussed in preparation for bidding.

**Center for Active Living Renovation Project:** The Architect and Design firm, Catalyst Architect, Inc. has been chosen for the project, along with the Owner's Project Manager, Pomroy Associates. Currently the team is coordinating the logistics for storage and moving the current CFAL to the Community Center. While the progress on temporary relocation planning/implementation is mostly on track with the aggressive schedule proposed to the Select Board back in March for late August 2025, the target to move the CFAL operation to the Community Center has been deferred to October/November 2025. The project's timing coinciding with the busy time of year for construction, particularly impacting the Designer's subcontractors in this case (e.g., surveyors, HVAC engineers, site engineers, etc.) have posed some scheduling challenges to meet the original aggressive target due to availability for completing fee estimates and scheduling work. Also, as part of the upfront efforts to get the best bidding package out, additional time will be allocated upfront for the design process to minimize the potential for change orders and better bidding timing as summer work is winding down for contractors in the early fall. Currently, the Project Team is holding a mid to late June 2026 CFAL building occupancy target for schedule planning.

A fully developed revised implementation schedule will be issued soon.

**Thank You, SRO Massey!** Sgt. Bill Massey is returning to the Patrol Division as a shift supervisor after years as the School Resource Officer (SRO) for the Monomoy Regional School District. Officer Charlie Chaprales will assume the assignment as SRO next year.

## **EMPLOYEE YEARS OF SERVICE ANNIVERSARY - AUGUST**

<b>First Name</b>	<b>Last Name</b>	<b>Department</b>	<b>Years of Service</b>
Candace	Cook	Assistant Assessor	19 years
Jill	Goldsmith	Town Manager	14 years
William	Field	Fire Fighter	13 years
Michael	Lopriore	EMS Captain	9 years
Rachel	McGrath	Fire Fighter	9 years
Sharon	Drown	Town Treasurer/Collector	8 years
Gloria	McPherson	Housing & Sustainability Director	3 years
Andrea	Warner	Accounting Assistant	2 years
Catherine	Ricks	Coastal Resilience Director	1 year
Ellie	Ward	PT Fire Department Admin	1 year

## **WELCOME JULY NEW HIRES**

### **Town Accountant – Megan Green**

I am very pleased to announce that I have appointed Megan Green as Chatham’s newest Town Accountant, formerly titled Assistant Town Accountant/Assistant Finance Director, reporting to Director of Finance, Carrie Mazerolle. Ms. Green begins her employment at 549 Main Street on Monday, July 28, 2025.



Megan comes to Chatham from the Town of Harwich, where she has served as Assistant Town Accountant, since being promoted to the role in 2023. Prior to her promotion, Megan was Executive Assistant at Brooks Free Library from 2014 until she joined the Finance Department as Assistant to the Finance Director in 2022.

Megan holds a Bachelors Degree in History with a Minor in Engineering Physics Systems from Providence College and has a Masters Degree in Professional Writing from the University of Massachusetts. She has completed the Massachusetts Municipal Association (MMA) - Suffolk Municipal Finance Management Seminar, the Uniform Massachusetts Accounting System class (held through the Abrahams Group), Marcum LLP’s Governmental Accounting & Training Course and is a member of the Massachusetts Municipal Auditor’s & Accountants Association.



### **Assistant Conservation Agent – Bradford Bower**

I am very pleased to announce that I have appointed Bradford Bower as Chatham’s newest Assistant Conservation Agent reporting to Director of Natural Resources, Greg Berman. Mr. Bower begins his employment at the Annex Building on Monday, August 4, 2025.

Bradford comes to Chatham from the Woods Hole Group, where he has worked as an Environmental Permit Specialist since 2023. Prior to this, Bradford served as the Coastal Ecology Manager for the Duxbury Beach Reservation from 2020 to 2023. He also has experience as Lead Shorebird Monitor with the Town of Duxbury, as a Seabird Research

Technician with Maine Coastal Islands National Wildlife Refuge and as a Shorebird Field Assistant with Mass Audubon.

Bradford has a Bachelor of Science in Ecology, Evolution and Behavior from the University of New Hampshire and a Master of Science degree in Environmental GIS from Unity College. He holds certification from the Massachusetts Association of Conservation Commissioners (MACC)

**Recruitment/Job Postings** - <https://www.chatham-ma.gov/Jobs.aspx>

All postings are available on the Town’s website and on social media including LinkedIn - <https://www.linkedin.com/company/townofchathamma/mycompany/>



We are  
**HIRING**  
Join Team  
Chatham!




### Available Positions Include:

- Behavioral Health Community Service Clinician
- DPW Engineering Technician
- DPW Highway Division Laborer
- DPW Parks, Grounds and Cemeteries Laborer
- Health Inspector
- Seasonal Lighthouse Beach Patrol
- Seasonal Lighthouse Beach Monitor
- Seasonal Deputy Shellfish Warden (Part-Time)
- Seasonal Town Landing Officer

For more details and application: **[CHATHAM-MA.GOV/JOBS](https://chatham-ma.gov/jobs)**



 To apply, send your cover letter and resume in one pdf to:  
[jobs@chatham-ma.gov](mailto:jobs@chatham-ma.gov) - Attention Megan Downey

### **Town Manager Speaking Engagements**

- DOR Municipal Finance Fellowship Program - On June 23<sup>rd</sup> at the invitation by the Department of Revenue (DOR) Director of Accounts Deborah Wagner, I participated on a panel for their new Department of Local Services Fellowship program for Community College students statewide. This effort seeks to encourage college students to start a career in Municipal Finance. I was joined by the Town Managers of Brookline and Shrewsbury.
- Boston University Center for Data Science – on June 2<sup>nd</sup>, I was invited to participate on a panel of Boston University (BU) faculty to discuss shaping the future of ethical artificial intelligence in MA Communities. The purpose was to set the foundation for how artificial intelligence (AI) will serve communities with equity, transparency, and purpose. Conference participants, including our *IT Manager Ryan Darmon*, comprised of community leaders, academics, business professionals, and youth voices contributing to a robust dialogue moving beyond theory to actionable strategies. The result will be a white paper submitted to Governor Healey, which will serve as a practical roadmap for implementing ethical AI governance in MA, ensuring that AI technology truly serves everyone, and create a model for community-centered AI governance.

### **Project Updates:**

The following are current projects being undertaken throughout the Town. For more detailed information on the projects and project status, please turn, or scroll, to the page indicated.

- Housing Initiatives – page 15
- COA Programming Highlights – page 23
- 90 Bridge Street – page 42
- Ryder’s Cove Bulkhead and Ramp Replacement – page 42
- Town-wide Dredge Permit Modification – page 45
- Crowell Road/Main Street Intersection – page 62
- Library Capital Project – page 62
- CFAL Feasibility Study – page 63
- ADA Transition Plan Implementation / Status – page 63
- Wastewater (Sewer) Construction Project – page 69

### **Chatham TV Productions: *Must Sea TV***

- Coastal Resilience Director Catherine Ricks takes us ***Backstage*** to learn more about the Barnstable County Dredge and how it works to help keep Chatham’s waterways safe. <https://youtu.be/0zjylbOMGJk?si=x3alq4hoLHXwupPT>
- Looking to avoid traffic in the summer months? ***Choose the Old Colony Rail Trail!*** <https://youtu.be/OLDAG4sEoOU?si=Sd5BP-CEQdvxy8kq>
- With your safety always in mind, the ***North Beach and North Beach Island Best Practices and Safety*** video provides tips and advice on visiting this beautiful part of



Chatham from Director of Natural Resources Greg Berman, Deputy Director of Community Services – Recreation and Beaches Aimee Howell, Police Chief Michael Anderson, Fire Chief Justin Tavano, and Harbormaster Jason Holm.  
<https://youtu.be/ql0B8muYoto?si=bjyUWVWEogAU5o5R>

More Chatham TV programming can be found on the Town’s website or the Town of Chatham YouTube channel <https://www.youtube.com/chathamchannel18>

<b><i>E-Community Engagement as of July 14, 2025</i></b>			
<b>Town Social Media Accounts</b>	<b>Subscribers</b>		
	<b>17-Jun-25</b>	<b>14-Jul-25</b>	
Facebook	4409	4562	
Chatham TV YouTube	479	486	
Twitter/X	318	321	
Instagram	844	913	
LinkedIn	419	427	
<b>Notify Me Lists</b>			
	<b>17-Jun-25</b>	<b>14-Jul-25</b>	
Business	424	426	
Chatham Everyone (Employees)	48	44	
Community Notifications	1111	1128	
Government	1514	1531	
Housing Updates	123	127	
Low-Lying Road Alerts	137	145	
Shellfish Notifications	299	306	
Summer Residents	175	188	
The Flash - Council on Aging	468	474	
<b>Mainsheet E-Newsletter</b>			
Overall Open Rate June 2025			60%
	<u>Delivered</u>	<u>Opened</u>	
	6-Jun-25	1657	1081
	13-Jun-25	1661	1117
	20-Jun-25	1667	1015
	27-Jun-25	1671	810

## Subscribe to Emergency & Non-Emergency Notifications



### Emergency Notifications - Smart911

In an effort to provide reliable and effective communication to residences, the Town of Chatham has implemented Smart911, as our emergency notification provider. Smart911 is a high speed notification system designed to make calls, emails, and SMS text notifications to specific people or areas in the event of an emergency. These messages may include information on floods, fires, water emergencies, road closures, missing persons, evacuation orders, weather and other emergencies.

It is important that residence and business owners verify their contact information. Accurate email addresses, landline, and mobile numbers help to ensure, but cannot guarantee, that emergency information will be passed on to everyone in a timely manner.

Residents can add additional telephone numbers including a cell phone. The address documented must be in Chatham, but the phone number can be from anywhere. Emergency messages can reach TTY (teletypewriter) phones used by the hearing impaired. [Please sign up using this link](#) or watch the video for instructions - <https://youtu.be/kzBM1xfYGj0> If you do not have access to a computer, you may call the Chatham Fire Department at 508-945-2324 to provide the information.

### Non-Emergency Notifications - Notify Me!

Notify Me allows you to subscribe to an unlimited number of email lists. Receive email or text message updates regarding the information you have requested. Check out [Notify Me](#) today! Directions are located at the top of the linked page.

Weekly Newsletter – The Mainsheet – Receive Town news in your in-box. Sign-up through the Town’s redesigned website to receive our weekly e-newsletter, “The Mainsheet”, and other Town/community information. Visit [www.chatham-ma.gov/list.aspx](http://www.chatham-ma.gov/list.aspx) “Notify Me” to enter your email address (or cell phone number to receive text messages) and click on the envelope or phone icon next to the list you want to subscribe.

Home > Notify Me

### Notify Me®

1. Type your email address in the box and select Sign In.  
2. If you want to receive text messages enter your phone number and select Save.  
3. To subscribe or unsubscribe click and/or next to the lists to which you wish to subscribe/unsubscribe.

Available Lists

**Please sign in to subscribe, unsubscribe, or manage your subscriptions**

Email Address

Sign In

**▼ Notify Me®**

METHOD	LIST NAME	DESCRIPTION
	Business	Subscribe to this category to receive notifications intended for Business.
	Community	Subscribe to this category to receive notifications intended for the Community.
	Government	Subscribe to this category to receive notifications for Town of Chatham information including "The Mainsheet," our e-newsletter. <a href="#">View Previous Messages</a>

**▼ Bid Postings**

METHOD	LIST NAME	DESCRIPTION
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Taskbar: 75°F Sunny 1:25 PM 9/8/2021

I am pleased to enclose the Monthly Report of Department Heads for the month of June 2025.

**TOWN MANAGER’S OFFICE: Submitted by Jill R. Goldsmith**

*Mission Statement: The Select Board and Town Manager provide executive leadership for the Town of Chatham. Together, we pursue collaborative processes, ethical, and professional procedures to ensure that Town resources are directed to providing the best services possible to protect public safety, public assets and a special quality of life in Chatham.*

*Town Vision Statement: Chatham in 2030 will be a forward-looking, engaged, and inclusive community of demographically diverse year-round citizens that maintains a unique integration of preservation of its pristine environment, promotion of a healthy economy, fiscally responsible and responsive leadership, and a welcoming environment for all to Chatham.*

<b>Professional and Community Outreach</b>	<b>Meetings</b>	
Department Leadership Meetings, Town-wide Division Managers Meetings, Emergency Management Team, and Department Biweekly Meetings; SB Chair Agenda Setting Meetings	14	Ongoing projects and planning meetings and communications
Professional Meetings / Seminars/ Conferences	2	Cape Town Managers Meeting; MA Joint Labor/Management Committee; Women Leading Government (Steering Committee); Professional Development Webinars
Project/Issue Meetings	16	Chamber Executive Director Angela Bucar (Monthly) Meeting, Old Mill Boatyard Parking, CFAL Temporary Relocation, Personnel, Recruitment, Select Board Meeting Preparation and Follow-up, Wastewater Planning/Funding,
Public Records Requests		
Committee /Board Meetings/ Community Events Attended	7	Select Board, Summer Residents Advisory Committee (SRAC), Finance Committee Chamber Local Business Ribbon-cuttings; Historic Chatham Proclamation (EPL)

**COMMUNITY DEVELOPMENT DEPARTMENT: Submitted by Kathleen Donovan**

On a daily basis the Chatham Community Development Department strives to provide courteous and responsive quality service to our valued customers by fostering a respectful and welcoming environment resulting in a positive experience for all by:

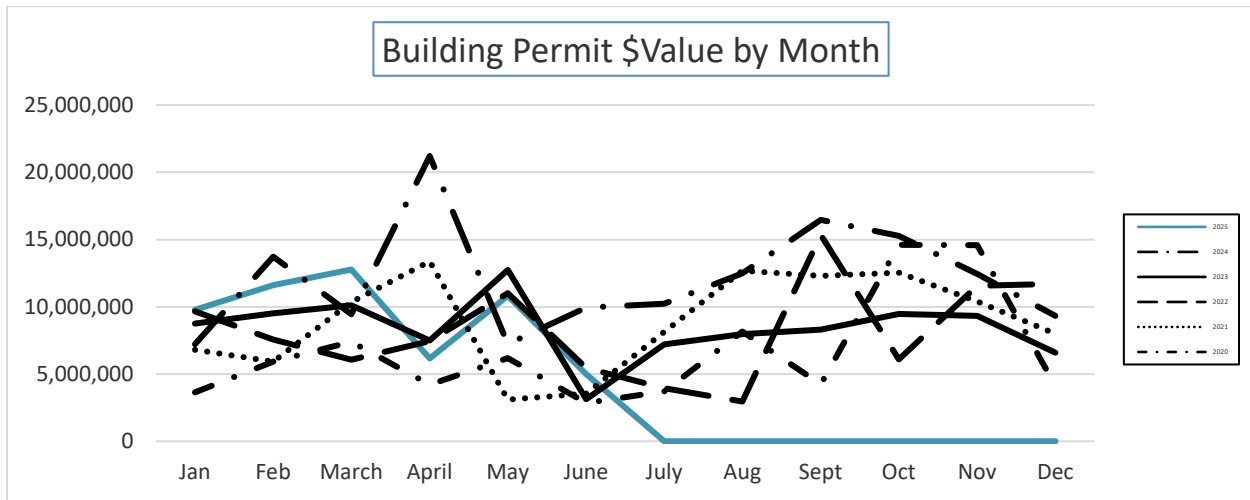
- *Listening to your concerns and providing accurate answers and information by responding in a friendly and thoughtful manner*
- *Being accountable for all we do, “not shutting the door and pulling down the blinds” recognizing that everyone’s needs are important*
- *Being the “helping hand” in making the permitting process easier and employing a collaborative approach to finding solutions on complex issues, enabling the successful completion of your projects*
- *Maintaining a commitment to transparency by responding to requests for information to the full extent of Massachusetts public meeting and records law*

And when we do need to say no, to do so in a manner that is informative and educational, explaining the regulatory basis for such decisions

**BUILDING DIVISION**

	Month	2025 YTD	Ave/Mo	2024 Total	2024 Ave/Mo	% 2025/2024	2025 \$Value YTD	\$Value 2024
<b>Bldg Permits Issued</b>								
<b>New Dwellings</b>	1	14	2.3	36	3	39%	\$15,506,868	\$48,315,966
<b>Multi-family</b>	-	-	-	-	-	-	-	-
<b>Demolitions</b>	2	8	1.3	27	2.25	30%		
<b>Residential Add/Renos</b>	63	461	77	956	80	48%	\$37,249,232	\$82,260,202
<b>Nonresidential Add/Renos</b>	1	26	4.3	51	4.25	51%	\$2,892,667	\$4,968,636
<b>Public Structures New &amp; Alts/add</b>	0	3	1.5	14	1.16	30%	\$474,400	\$7,850,975
<b>New Comm Structures</b>	0	0	0	2	.17	0%	\$0	\$1,625,000
<b>Total Building Permits Issued</b>	<b>67</b>	<b>512</b>	<b>85</b>	<b>1086</b>	<b>90</b>	<b>47%</b>	<b>\$56,123,167</b>	<b>\$149,970,788</b>
<b>Average \$value/permit</b>							<b>\$109,616</b>	<b>\$138,095</b>
<b>Electrical Permits</b>	82	472	79	911	76	52%		
<b>Plumbing &amp; Gas Permits</b>	83	604	101	1152	96	52%		
<b>Inspections</b>								
<b>Building</b>	170	875	146	1605	134	54%		
<b>Electrical</b>	160	744	124	1316	110	56%		
<b>Gas &amp; Plumbing</b>	162	959	159	1657	138	88%		
<b>Total</b>	<b>492</b>	<b>2578</b>	<b>429</b>	<b>4578</b>	<b>382</b>	<b>56%</b>		

The following graph illustrates the reported dollar value of building permits over the past five years.



## REGULATORY/STATUTORY BOARDS, COMMITTEES AND COMMISSIONS

***Historical Commission*** – The Historical Commission held two hybrid meetings in the month of June. The Commission reviewed five applications under the Chapter 158 Bylaw. They found three out of the five homes to be historically significant, but the changes did not materially diminish the homes’ historical significance, so they did not impose a demotion delay. They found one home not historically significant, and they continued the other to the July meeting. The Commission discussed reworking their Bylaws and are looking to Staff and Town Counsel to help with that process.

***Historic Business District Commission (HBDC)*** – There were two hybrid HBDC meeting in June. There were three new applications for Certificates of Appropriateness, all which were approved. There was one request for a modification to a Certificate of Appropriateness which was approved. There were four new applications for signage and one continued application, all which were approved. There were two Administrative Approvals/Exemptions, which were ratified.

***Planning Board*** - The Planning Board held two regularly scheduled hybrid meetings in June to conduct two Public Hearings for modifications of previously approved Definitive Subdivisions. The Board also reviewed a Site Plan Approval – Amended/Change of Use for a Site Plan Approval as well as the Endorsement of a previously approved subdivision plan. Planning Board members also heard and offered initial review comments on a Preliminary Application for the Town (DPW) Cedar Street Pump Station project and the presentation by Penrose LLC on the proposed Meetinghouse Road development project.

**Zoning Board of Appeals (ZBA)** – There were three hybrid ZBA meetings in June. There were eleven new applications for Special Permits, ten were approved and one was withdrawn. There was one request for a modification of a Special Permit which was approved. There were two requests for Variance, one which was approved, and one was withdrawn. The continued hearing for the Comprehensive Permit at 0 & 1533 Main Street was continued to July.

**Affordable Housing Trust Board of Trustees** – The AHTF Board of Trustees met once in June, where the Trustees ratified an extension to the Meetinghouse Road Land Disposition Agreement, which was approved at an Executive Session in May. The extension was for 3 months (through August 15, 2025) and applied to Section 3.B., relative to the Title Examination Period. Additionally, the Housing Director provided an update on town housing projects, including the Main Street housing development proposal which is before the ZBA for a Comprehensive Permit under Chapter 40B. The Trustees coordinated amongst themselves so that there would be AHT representation at the next ZBA hearing on July 17. The Trustees also decided to move to a summer schedule of meeting only once a month, on the first Wednesday. They will revisit this decision in September and decide whether to continue meeting once a month or go back to the twice a month schedule.

## **ADVISORY COMMITTEES**

**Chatham Community Housing Partnership**: The Community Housing Partnership met once in June where the CCHP members held a work session to begin developing evaluation criteria for the purchase of land for affordable/attainable housing, which will help inform future decision-making. The members plan to continue this work at their meeting in July.

**Economic Development Committee**: The Committee did not meet in June.

**Committee for People with Disabilities**: The Committee did not meet in June.

## **HOUSING INITIATIVES**

### **Meetinghouse Road Property**

The Housing Director continues to work with the Pennrose team on the issue of abutter access, as well as with MassDevelopment to finalize a grant agreement for the design and engineering of the access road to the developable portion of the site. The Pennrose team met informally with the Planning Board on June 9 in order to receive feedback and comments on the Meetinghouse Road housing development site plan in advance of filing a Comprehensive Permit (40B) application with the Zoning Board of Appeals. The Planning Board would normally review a development project such as this, if it were not a 40B. Pennrose anticipates filing the 40B application for the Meetinghouse Road project sometime in July.

### **Main Street Property**

After meeting informally with regulatory boards, including the Planning Board, Historical Commission, and Historic Business District Commission, receiving comments, and incorporating feedback into revised plans, Pennrose submitted their application to the Zoning Board of Appeals for a Comprehensive Permit pursuant to Chapter 40B, and the first session of the public hearing was held on May 8. The ZBA requested input from various Town Boards and staff in advance of the second hearing, which was held on June 5. At that hearing, the ZBA reviewed revised architectural plans that showed lower building height. The members of the ZBA made several requests of the developers for plan alternatives, to be presented at the next session of the hearing on July 17. Community Development staff, working with the ZBA Chair and Vice Chair, will hire a consultant firm to perform a peer review of the site design, civil engineering, and traffic report submitted with the 40B application. There will be additional opportunities for Board and public input throughout the 40B process.

### **Former Ellis Property at 127 Old Harbor Road**

The Town had contracted with Utile Architecture and Planning to conduct test fits for development scenarios on the Ellis property at 127 Old Harbor Road, and final refined test fits, based on feedback received from the Select Board, were presented at the Select Board meeting of April 15. At that meeting, the Select Board requested that the Housing Director work with Utile to develop a Scope of Work for the development of Design Guidelines based on the preferred development scenarios, that will inform the Request for Proposals for housing development on the Ellis property, so that the positive attributes of the test fits, including building scale, roof pitch, architectural details, etc. will be more likely to be achieved in future developer proposals. The Scope and timeline for completion of the Design Guideline was discussed with the Select Board at their June 24 meeting, and a decision was made to hold off on the Design Guidelines and focus on the development of the Stepping Stones property.

### **Stepping Stones Road Property**

A draft RFP for affordable and attainable housing development on the town-owned property at Stepping Stones Road was completed in March, incorporating input from the Affordable Housing Trust. The draft RFP will be reviewed by the Select Board and is subject to SB approval. The current draft of the RFP seeks proposals for between 12 and 20 dwelling units, with 25% of the units affordable to households at 80% AMI (this would satisfy the requirements of 40B), and the remaining 75% of the units affordable to households between 100% and 200% AMI, making this a primarily attainable project. At this time, the Select Board has not scheduled a date to review the draft RFP.

### **558 Crowell Road**

The Housing Director continues to work with the DPW on improvements to this 3-bedroom 2-bathroom house that was purchased by the Affordable Housing Trust. All work has been completed with the exception of reconstructing the deck. The AHT plans to place an



affordability restriction on the property and sell the house to an income-qualified household. The Housing Director is also working with Town Counsel on the sale of the property, a process that involves both a 30B Section 16 disposition of a Town-owned property, as well as a lottery under the requirements of the Executive Office of Housing and Livable Communities' Affirmative Fair Housing Marketing and Resident Selection Plan Guidelines, and those two components cannot be one in the same. We anticipate requesting quotes for a Lottery Agent in July, and once a Lottery Agent has been selected and contracted with, issuing an RFP soliciting households to apply to the lottery, within a month.

### **COMMUNITY SERVICES – Submitted by Leah LaCross**

June was a dynamic and productive month for the Community Services Department, marked by strong public engagement, successful program execution, and continued collaboration with local partners. As summer activities ramped up, our team focused on delivering inclusive, high-quality programs and services across the Recreation and Beaches and Center for Active Living (CFAL) Divisions. This report outlines key accomplishments, ongoing projects, and areas of strategic focus as we move into the height of the season.

On June 10<sup>th</sup>, the Massachusetts Council on Aging (MCOA) presented the Town of Chatham with the ***Dementia Friendly Community*** designation at the *Reframing Aging* Conference, sponsored by the Barnstable County Health and Human Services Division. This is a big honor, as it acknowledges all of the Town's work in making the community inclusive, welcoming, and responsive to those with Dementia and Dementia-related illnesses.

The staff at the CFAL continue to work on preparing for the transition to their temporary residence at the Community Center in the fall. Large team meetings are being replaced with "micro meetings" with pertinent staff working on very specific issues, which has been very successful. All programs from November through June have already been scheduled at the Community Center. I, along with Jo Fennell, Ryder's Cove Respite Director, will be providing a detailed training on Dementia to all Community Center staff in late August.

The Recreation and Beaches Division began their Summer Recreation Program (day camp) with 215 youth attending five days per week. Young participants will spend their time involved in engaging programming and look forward to several field trips planned throughout the summer.

Chatham beaches officially opened on June 20<sup>th</sup> with 27 lifeguards hired and oriented.

## **Adult Behavioral Health Clinician**

In the month of **June**, I worked 16 days. Of the **16**, days, I had **75 interactions** with **18 Chatham residents**.

### **Of the 75 interactions:**

**38** were **Behavioral Health Clinician** contacts, which includes in person contact between a Center for Active Living (CFAL) client and myself. It could be at CFAL, Chatham Police Department (CPD), or at their home.

**1** was a **CFAL outreach visit**, which included a home visit made at the request of an outside referral.

**2** were **phone outreach calls**, which include calls I made to check in on residents, calls with family members, calls with collateral providers, and calls with medical providers.

**5** were **client consultations**, which means I spoke with other providers within and outside of our Town agencies, on behalf of the client.

**1** was a **CPD Referral**, which included a call that police officers responded to, where the officer feels it necessary for the behavioral health clinician to assess the identified client for possible mental health/substance abuse services or referrals.

**2** were **CPD phone outreach calls**, which occurs when a request has been made that I “check in” on a community member who accessed CPD.

**2** were **home visits**, which are made for those unable to make their way to CFAL or CPD due to physical restraints or transportation issues.

**1** was a **CFAL office visit**, which occurred when the resident either had a scheduled appointment with me or agreed to come to CFAL to discuss how I could assist them.

**7** were CFAL **incoming client calls**, which include the number of calls I received from Chatham residents asking for assistance.

**5** were **phone contacts** which occur when a Chatham resident calls in looking to meet with the clinician to discuss ideas that fall in the realm of behavioral health.

**3** were **CFAL referrals**, which occurred when someone from CFAL requested that I contact a CFAL member

**4** were **CPD Co-Response Calls**, during which I am accompanied to the home of a CFAL client to assess their well-being.

**3** were **CPD f/u contacts**, which means that I either followed up in person or on the phone to a client that the police department felt needed contact with the clinician

1 was a **phone consultation**, which included me contacting outside providers who are also working with my client or who are a resource that my client could benefit from working with.

### **Community Connections**

This month, I spent **13.5** hours participating in a variety of staff meetings, outside organization presentations, a ride along shift with CPD, town meeting, and our monthly Chatham Elder Working Group (CHEWG) meeting.

Every month I attend the monthly Community Crisis Intervention Team (**CCIT**) Meeting in Orleans, and this month there was great discussion about the process and roadblocks of using Section 12's to get our at-risk residents evaluated for psychiatric treatment via Cape Cod Hospital. We also discussed how to best get our older adults supported in a timely fashion, particularly with housing/hoarding issues.

I was invited to the annual **Behavioral Health Innovators** Meeting this month, where I was able to network with professionals in the mental health field, as well as local politicians, to discuss the need for more substance abuse and mental health providers and treatment centers on Cape Cod.

I did a **Ride-Along** with Officer Gagliardi for half a shift, and we were very productive in our outreach to Chatham residents who were in need of behavioral health services. I was also able to get an up-close look at police calls in real time. It was both exciting and intense.

As we are nearing the beginning of construction with the CFAL building, we had **an all-staff meeting** in anticipation of the move to the Community Center.

I was also able to connect with my fellow **co-responder clinicians** on the Cape during a Zoom meeting. This is always a highlight for me, as we are able to bounce questions off each other and get support from other peers who understand the dynamics of this position.

Our monthly **CHEWG meeting** also provided great discussion this month, as it provides a space to solve problems and get support from my Chatham colleagues.

Last, I attended the Chatham Select Board meeting this month, where I was able to gush about my amazing job and reflect on the "wins" of year one.

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### June Reflection

At the end of the day, we all just want to feel **connected**.

When someone is experiencing any form of suffering, our instinct is to just wish it away. A physical wound will eventually heal, but an emotional wound is much more complex.

With a physical wound, there is a remedy on how to treat it; with an emotional wound, we often don't know what is causing it. When we are feeling despondent or depressed or helpless, we tend to turn within ourselves and isolate, for fear of judgement or being called "crazy."

This is where the experience of connecting with me, as their clinician, is the beginning of their healing process.

What I have experienced in my work here in Chatham is that even if I am not able to help my clients find an immediate solution to their pain, I give them the opportunity to experience connection.; to be there to listen, to be a shoulder to cry on, to be there when they need to call someone to talk, to give them a space to share private details about their experiences, to share with me without judgement. This concept of **connection** is often times the experience my clients need to have the courage to ask for help. Connection is powerful. Connection is what pushes someone to come back to see me to find support. Connection is the steppingstone to trust. Without connection, we are lost.

If at the end of the day connection can be the reason someone is taking the risk to ask for help, then I am here for that.

## **COUNCIL ON AGING DIVISION**

### **Outreach**

In June, Outreach had a total of 191 interactions, with 108 separate individuals.

Outreach had 6 referrals from Chatham Police, Fire and EMS services, leading 6 consultations for 6 individuals. Some of these referrals were new, the others were members referred back to us with new needs. We also had 2 new multi-agency home visits to coordinate care and services. We continue to expand our resources and our working relations to coordinate services.

The Outreach Coordinator made 18 home visits for 16 separate individuals and performed 2 safety checks on residents. There were also 32 continued follow-up consultations on 20 individuals, from previous months.

June was a busy month for phone consults, with 96 interactions, serving 58 individuals. Outreach had 68 in-person office consultations at CFAL for 65 members. General well-being and access were the main contributors for the increase. We referred 18 individuals to 9 different Community partners for support this month.

Healthy Meals in Motion served 35 families this month. 2 new families were added, and 3 are on-boarding for next month.

2025 Year To Date through June									
Organization	Bags	Distinct Client Households	Distinct Household Total Clients	Visit Totals	New Clients	% New		AVG Visits Per Month	June Visits
Brewster COA	1000	53	71	229		0.00%	11/9/2016	38	32

The Outreach Coordinator manages durable medical equipment (DME); this month 25 items were lent to 21 individuals. The inventory has been low on rollators and wheelchairs, our biggest requests. We have had 3 new donations of DME. We seem to be improving the way we are capturing almost all the inventory interactions, to better reflect the actual volume of equipment borrowed.

In our efforts to increase our connection to the community and awareness of our services, the Outreach Coordinator has been attending one programming event per week. We will also be launching our bi-monthly *Outreach Lunch and Learn* program in July!

On June 10, the Director of Community Services and the Outreach Coordinator attended the *Reframing Aging Conference*, hosted by Barnstable County’s Department of Health and Human Services. The Town of Chatham was awarded the designation of “Dementia Friendly Community” designation, along with several other towns on Cape Cod. The CFAL staff and Outreach continue to work on inclusivity and ageism.

Our Programs Coordinator Anna Milan coordinated a presentation by the Cape Cod Regional Transit Authority (CCRTA) to educate participants on available services and how to schedule rides. We hosted a Cape Cod Regional Transit Authority (CCRTA) *GO Card* sign up, intending on making public transportation easier to access. During that info session on June 25, participants raised concerns about the lack of a bus route from Chatham to Stop & Shop in Harwich. CCRTA realized that this was a barrier to our Chatham residents, and two days later they changed the boundaries to include the Stop and Shop on Route 137 and agreed to soften the service area boundary to better accommodate Chatham residents.

On June 26, the Outreach Coordinator attended the Outer Cape Community Solutions Conference. This was an opportunity to meet with community partners and brainstorm needs and solutions. This was a very informative session on how rural communities can collaborate to improve services and partner in new ways.

## **Transportation**

Transportation services remained steady throughout the month of June, including:

### **Orleans Supportive Day Program**

- 4 participants
- 27 round trips

### **Ryders Cove Respite Program**

- 3 participants
- 14 round trips

### **Medical Appointments**

- 46 round trips

### **Grocery Access**

- 5 pantry deliveries
- 22 resident trips to Stop & Shop (Thursdays)
- 13 deliveries from The Chatham Village Market

### **Pharmacy Support**

- 9 prescription deliveries

### **Center for Active Living (CFAL) Program Participation**

A total of 23 participants received transportation to a variety of CFAL programs, including:

- COA Cinema
- Busy Fingers
- Book Club
- Chair Yoga
- Chatham Better Together
- Lunch and Learn
- Bingo

### **Additional Transportation Services Provided**

Thanks to a slightly slower month, we were able to accommodate more personal transportation requests, including trips to:

- Banking
- Beach
- Chatham Village Market
- Farmers Market
- Library
- Personal errands
- Post Office
- Ocean State Job Lot

While we strive to accommodate these requests whenever possible, medical appointments remain our top priority. In the event of a scheduling conflict, personal trips may be rescheduled to ensure timely access to essential medical care.

## Program Highlights & Updates

Transportation services saw a slight increase in ridership this month, with 13 more rides provided, despite a decrease of 310 miles traveled. We have experienced a notable increase in participation for transportation to Broad Reach for physical therapy. The Council on Aging continues to work closely with the scheduler at Broad Reach, to ensure participants' needs are met. In some cases, we coordinate schedules so that participants can travel together and receive therapy at the same time, which not only improves efficiency but also fosters social connections among participants.

Due to visiting family during the summer, the number of medical appointment rides has been lower than usual. As a result, we've been able to offer more transportation opportunities for other participants, allowing them to engage in social activities whether at the COA, the Community Center, or even enjoying an hour at the beach between scheduled driver trips.

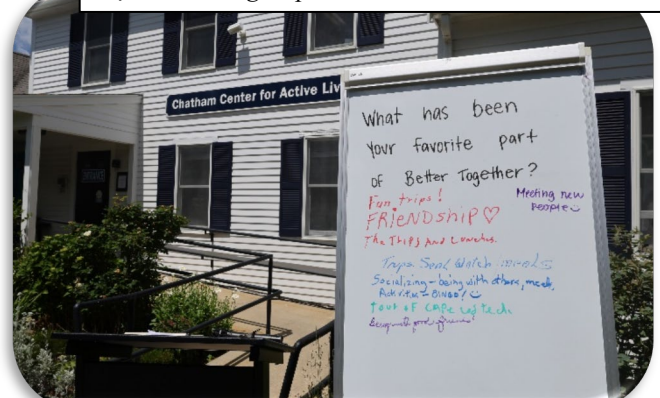
Looking ahead, we have five new participants signed up and are scheduled to begin using transportation services in July.

## Program Highlights: Entertainment/Socialization

### Chatham Better Together - 25 participants

This month was the first Better Together Clambake! Serving up classic coastal flavors and summer vibes, the participants gathered for an uplifting afternoon filled with conversation, laughter, and friendship. The group enjoyed a delicious and fresh meal while taking in the summer sun and celebrating two years of Chatham Better Together.

Participants shared what they love most about being a part of this group.



(L) Curt Nowak showing off his Lobster Bib!



(R) Participants lining up to enjoy a traditional Clam Bake.

## **Programming Highlights: Education/Information**

### **Chatham Recycles Coffee Hour - 12 participants**

Over coffee and conversation, participants connected with representatives from Chatham Recycles and Black Rock composting to learn more about local recycling practices, reducing waste in everyday life, and the composting efforts being made in town. This program was scheduled due to a request made by a participant and was largely informative.

### **CCRTA Go Card Information Session & Sign Up - 13 participants**

Employees from the Cape Cod Regional Transit Authority (CCRTA) visited the CFAL this month to discuss the *Go Card*- a convenient, reloadable fare card that makes riding local transit easier and more affordable. The weekend before this program was set to take place it was decided that fixed bus routes on the CCRTA would be free for riders, making the service that much more accessible for community members. Attendees still learned how to obtain the card and when it should be used, with plenty of time for questions and answers (Q and A). This Q and A session resulted in the CCRTA bringing concerns expressed by participants back to their leadership team, and in less than one week after their visit, there have been changes implemented for Chatham residents. It was a helpful step toward increased mobility and independence for many in our community.

We are grateful for their partnership, and commitment to making things better for the Town of Chatham's residents.

### **Ryder's Cove Respite Program**

As Director of the Adult Supportive Day Program, I am pleased to share this month's highlights, updates, and reflections from Ryder's Cove Respite. While our core mission remains steady, June brought moments of creativity, transition, and connection that continue to shape our evolving program.

#### **Program Overview**

June was an engaging and creative month at Ryder's Cove. Our **Father's Day** cookout was a joyful celebration filled with laughter, music, and shared stories. Participants also proudly showcased their artwork, clay sculptures and paintings, in our **Artist of the Month** exhibit, a project that had been in development for several months.

We supported four older adults with memory-related challenges this month. We said goodbye to one participant who transitioned to long-term care and warmly welcomed a new participant. She communicates primarily in Spanish, which has encouraged the team



to creatively adapt and expand our communication strategies with the support of her caregiver and translation tools.

### **Key Program Features**

**Communication Books** - These remain a cornerstone of our caregiver collaboration. Alongside updates on music therapy, fitness, and memory activities, we also began including brief mood reflections and participant quotes to add a more personal touch to our reports this month.

**Health & Fitness** - We've noticed increased engagement during physical activity, particularly with our ball games. Participants are now confidently using heavier weights and increasing their repetition counts, a clear sign of improved stamina and confidence.

**Therapeutic Programming** - Our music therapy sessions continue to thrive, now enhanced by newly added percussion instruments, which sparked excitement and improved rhythmic participation.

Therapy dog visits this month prompted meaningful conversations and affectionate interaction. One participant remarked that it was the "best part of the week."

New dementia-specific activity kits were introduced, tailored to fine motor and memory needs, with puzzles and crafts that offer gentle but stimulating engagement.

### **Staffing and Training**

We remain fully staffed with a team dedicated not only to daily care but to ongoing learning. Following a recent seminar on cognitive health, I shared key research insights with the team. These have sparked valuable discussions about how we can better address the nuanced challenges of executive function decline.

### **Looking Ahead**

Despite a small dip in attendance due to participant health issues, interest remains strong. Three new applications were shared with families, and we welcomed one individual for a successful trial visit. Another prospective participant, a summer Chatham resident, may begin attending twice a week in July.

As we continue into the summer, we remain committed to nurturing a space of comfort, creativity, and connection.

### **Council on Aging Board of Directors**

The Council on Aging Board of Directors met on Monday, June 16 at 9:30 a.m. The Board unanimously elected the following slate for FY2026: Patricia Burke, Chair; Nancy Fields, Vice Chair; Laura Everett, Clerk. The Director of Community Services introduced Alexis

Weglarz, CFAL Department Coordinator, to the Board. Alexis will be recording the minutes for the Board going forward. Discussion on the Board’s goals for the upcoming year, and how the members can be most helpful to the staff in their temporary transition to the Community Center, continued to be discussed.

**The Human Services Committee**

The Human Services Committee did not meet in the month of June. They will resume meeting in August, 2025.

**Employee Engagement and Recognition Committee**

The Employee Engagement and Recognition Committee did not meet in June, due to the Juneteenth Holiday.

**RECREATION AND BEACHES DIVISION**

*The Recreation & Beaches Division is committed to enhancing the quality of life for all Chatham Residents, by striving to provide the best recreational programming and park facilities possible.*

**PARK Program (Positive Afterschool Recreation for Kids)**

The PARK Afterschool Program is for students in grades 3-7 to have a safe, fun, and engaging afterschool experience. It is also the intent of the program to foster a sense of community and to forge new and lasting friendships among the students attending the program.

PARK Events June:

Wednesday June 18 - End of Year Wicked Waves Water Park

	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
<b>MONTHLY ATTENDANCE</b>	618	489	559	392
<b>MONEY COLLECTED</b>	\$7,685	\$6,180	\$6,995	\$4,845
<b>AVERAGE DAILY ATTENDANCE</b>	29	29	27	30

## **Programming**

### **Adults:**

- Spring Tuesday Night Pickleball - 65 participants
- Spring Thursday Night Pickleball -65 participants
- Spring Saturday Night Pickleball - 55 participants
- Spring Pickleball Mon-Friday 8am-12pm – 360 participants
- Chatham Pickleball Members - 305
- Spring Adult Basketball - 37 participants
- Spring Floor Hockey - 23 participants
- Yoga with Jackie! (Hatha Mondays) - 13 participants
- Yoga with Jackie! (Restorative Thursdays) - 27 participants
- Yoga with Jackie! (Vinyasa Tuesdays) – 14 participants
- Yoga on the Beach - 4 Participants
- Functional Strength Training (Fridays) -25 Participants
- Functional Strength Training (Saturdays) -10 Participants

### **Youth**

- June Summer of the Sword Karate -8 participants
- June Summer of the Sword Tai Chi - 7 participants
- Spring Youth Tennis - 20 participants
- June Birthday Parties - 0

Parties are available on Saturdays and Sundays with use of the gym, game room, and teen room as options.

### **Special Events**

Father Son Laser Tag- On Friday June 6, we hosted a fun father/son event with laser tag, pizza and games. We had 18 participants enjoying the family event.

### **Summer Rec**

Summer Rec started the week of June 23. Staff orientation took place on Friday June 20 with 21 total staff. During the afternoon, 20 staff were certified in first aid and CPR through the Chatham Fire Department. Children’s Cove spoke to the staff about their status as mandated reporters for child abuse along with tools and policies to use in the event of any occurrences.

Early Care (7:30am-9:00am)

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7
<b>Total Participants</b>	33						

Morning Program (9:00am-12:00pm)

	Grades 1 & 2	Grades 3&4	Grades 5&6	Grades 7&8	Total
<b>Week 1 (6/23-6/27)</b>	44	55	76	40	215

Afternoon Program (1:00pm-4:30pm) Grades 3-8

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7
<b>Average Per Day</b>	75						

Summer Rec Special Events Week 1: Gaming Truck, Lazer tag, Chillers, Nova, Onsite Inflatables Friday

**Beaches**

Beaches opened on June 20. Lifeguard orientation and Training was held Tuesday June 17 and Thursday June 18. We currently have 27 Lifeguards (2 Supervisors, 20 Guards, 5 Jr. Guards). Recreation Assistant Kaeden Quinn certified/re-certified 15 guards/beach patrol for the season. On Tuesday June 17, the lifeguards met with Office Massey to discuss de-escalation and communication techniques. On Wednesday June 18, all guards received “Stop the Bleed” training from the Chatham Fire Department.

On Monday June 23, we held the Lighthouse Beach Monitor orientation. Staff received training from MA Audubon on escorting the Town’s gators (all-terrain vehicles) down to Lighthouse Beach due to the presence of piping plovers at the beach and also met with Harbormaster staff to discuss communication policies for the summer. There are currently 9 Lighthouse Beach staff (4 monitors, 5 beach patrol).

Beach Gate Attendants orientation was held on Wednesday June 18<sup>th</sup>. We currently have 8 attendants on staff.

June Beach Gate Non-Resident Ticket Sales (June 20<sup>th</sup> -June 29<sup>th</sup>)

	Daily	Weekly	Seasonal	Total Revenue
<b>Hardings</b>	577	38	22	\$18,240
<b>Ridgevale</b>	204	25	4	\$6,655
<b>Cockle Cove</b>	34	3	0	\$905
<b>Total</b>	815	66	26	\$25,800

June Online Non-Resident Ticket Sales

	June	July	August	Total Revenue
Daily	57			\$1,140
Weekly	93			\$6,975
Seasonal	39			\$6,825
Total Revenue	\$14,940			\$14,940

**Employee Development/Enrichment/Other**

On Tuesday June 10, Deputy Director of Community Services Aimee Howell attended the Massachusetts Park and Recreation Lower Cape Sports Group meeting. The group discussed how the spring softball season went along with challenges and successes of the season. Summer programs and staffing issues were discussed as well. The meeting closed with discussion on the fall soccer season and setting a date for the next meeting.

**Community Center Use**

**Aerobics Room – 61 Reservations**

Lite Fitness with Susan Hunter, Classic Hatha Yoga, Chatham Tai Chi, Circuit Class with Rachel, COA full body fitness, Vinyasa Yoga, Heisig Belly Dance Beginner, Restorative Yoga, Friday Night Samurai Bokken, Wuji Sword Tai Chi, COA chair Yoga, Functional Strength training.

**Arts & Crafts Room – 2 Reservations**

Bi-Monthly Crafty Chicks

**Club Room – 23 Reservations**

Women’s Club knitting, Fiber Arts Club, Behavioral Health Innovators Board, Bolus weekly card games, Friends of Chatham Waterways, Chatham Garden Club, Nickerson Corners Condo Assoc., Chatham Human Resources, Friends of Trees, Chatham Chamber of Commerce, Cannon Hill Condo Association, Chatham Democratic Committee, Men’s weekly discussion group.

**Conference Room – 21 Reservations**

Chatham Parks & Recreation, Chatham Athletic Assoc., Chatham, Platform Tennis, Chatham Ecumenical Council for the Homeless, Chatham Golf Advisory Committee, Chatham Bikeways Committee, Friends of Chatham Pickleball, Art Journaling Group, Chatham Cemetery Committee, Beach gate attendant orientation, Lighthouse Beach monitor orientation, Chatham Bikeways Committee, UBS Keyser Group.

**Gymnasium – 55 Reservations**

Monday pickleball 11-1, Spring pick-up basketball, Tuesday & Thursday pickleball 8-10 & 10-12, weekly badminton, Tuesday night pickleball, Wednesday/Friday pickleball 8-10am & 10-12, Thursday night pickleball 5-7pm, open gym, spring floor hockey, summer rec early care 7:30-9am, summer rec program 9-12.

**Large meeting Room – 14 reservations**

Chatham Conservation Committee staff retreat, Broad Reach Hospice, BOCH Cert training, USCG Flotilla meeting, Chatham Climate Action network, US Coast Guard Safe Boating Course, Lifeguard orientation, Summer Rec Counselors orientation, Great Hill Estates Annual meeting, Ryders Cove Landing Assoc.

**Serving Room – 9 Reservations**

Friends of Chatham pickleball, Community Mahjong, Chatham Republican Town Committee, Chatham Chamber of Commerce, Chatham Shellfish Committee, Mahjong private group.

**Fitness Room Access Scans**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
<b>March</b>	44	193	135	135	141	97	131	876
<b>April</b>	37	113	168	105	122	99	134	778
<b>May</b>	40	125	138	132	157	168	131	891
<b>June</b>	23	242	146	154	96	145	130	936

Active Fitness Room Memberships:      Family Members - 515    Individual Members - 183

**Parks & Recreation Commission**

The monthly meeting of the Parks and Recreation Commission was held on Monday June 8. The meeting started with the consideration of the following Use of Town Facility requests:

- Chatham Athletic Association Fireworks – Steve West (approved)
- Chatham Boot Camp – Mary Austin (approved)
- Ken Owens Annual *Kenny Kup* Soccer tournament – Missy Owens (approved)
- Monomoy Yacht Club – David Potts and Peter Gaines –(approved)

Chase Park Chatham Croquet – Connie Loomis (approved)

The commission then nominated and approved David Mallows to continue his role as the Community Preservation Committee representative.

Director of Natural Resources Greg Berman presented new signs to the Commission in the hopes to educate beach goers about the federally protected birds' habitat at the beaches and the resulting ban of dogs on the beaches. The new signs are taking a friendly approach in educating the public. The Commission approved the new signs for the beaches. Director Berman then gave the commission an update on the dredging the town has done this year including the delays and where the dredging materials were placed.

The Commission was given an update on possible placement of a Mobility (MOBI) mat at Schoolhouse Pond at the request of a concerned citizen. Unfortunately, due to regular sand replenishment requirements and extreme washouts, the mat system could become a tripping hazard for beach goers.

New Beach signs for North Beach Island and Lighthouse beach were approved by the Commission. The new signs have a QR code that will take patrons to the rules and regulations.

The Commission approved the final draft for the updated Permission to Use Town Facilities and their associated Fees.

### **Golf Advisory Committee**

The Golf Advisory Committee monthly meeting was held on Thursday June 12. The meeting began with a representative of Chatham Bars Inn updating the Committee on their plans for parking enforcement for the summer to help keep employees out of the Seaside Links parking spots. The Committee then discussed the concerns of an abutting property and the amount of golf balls landing in their yard. The Committee, along with Johnson Golf and Town staff, planned to meet with the concerned neighbor at a later date to discuss the issue.

Jason Laramée from Johnson Golf updated the committee on some projects to end the fiscal year with remaining money, including fixing sand traps, adding gravel to pathways, and plantings of new bushes, plants. The committee agreed on multiple projects pending Johnson Golf's ability to get the projects done by the end of June.

The Committee selected a new sign for the golf course. The sign will replace the old wooden sign that is in disrepair due to rotting and age. The new sign will be made with PVC for durability.

Jason Laramée of Johnson Golf proposed raising the rates both for memberships and individual play. The individual play rate would start as soon as approved by the Town, and membership rate would start next year

**FINANCE DEPARTMENT: Submitted by Carrie Mazerolle**

*The Town of Chatham Finance Department will listen carefully and completely to our customers' request for service and view their needs with importance and responsiveness while using the opportunity to foster positive relationships.*

**ACCOUNTING**

During the month of June, the Finance Director attended multiple staff meetings throughout the month and prepared staff for the year-end process.

Looking ahead; The Finance Team has been preparing for end of the fiscal year closing for FY2025. The process of closing the books for a fiscal year can take approximately three to four months to prepare which can be from July through October.

**Municipal Year-End Closing Process and Timeline**

The process of closing the books for a municipal government is a critical part of the annual financial cycle, ensuring all revenues and expenditures for the fiscal year are accurately recorded, reconciled, and reported. For most municipalities in MA, the fiscal year ends on June 30, and the closing process typically spans from July through the fall.

In July, preliminary close-out activities begin. Departments submit final invoices, and any remaining revenue is collected and posted. Final payroll and vendor warrants are processed, and encumbrance forms for unspent purchase orders are reviewed and either closed or carried forward. Initial account reconciliations also begin, including cash, receivables, and payables. The municipality's preliminary audit begins at some point in July or August, with auditors reviewing financial records for compliance and accuracy.

During August, departments and finance staff focus on completing reconciliations and preparing year-end adjustments. Journal entries for accruals, deferred revenue, transfers, and other necessary corrections are posted. All accounts are reviewed to ensure accuracy, and final expenditure and revenue reports are prepared. This period is also used to finalize the general ledger and confirm that all balances are properly reported.

By September, the final stages of closing are underway. The general ledger is locked for the fiscal year, and required documentation (Closed Balance Sheet) is submitted to the Department of Revenue for Free Cash certification.

From October through November, the audit process continues, and any outstanding items are resolved. The Schedule -A reporting is due and submitted to the Department of Revenue by November 30th.



Overall, the year-end closing process takes approximately three to four months and requires collaboration across departments, attention to detail, and compliance with accounting standards and state requirements.

**ASSESSING**

	June	Year to Date	Year to Date	Year to Date	Year to Date
	2025	2025	2024	2023	2022
Real Estate Abatements Processed	0	9	25	32	20
PP Abatements Processed	0	1	18	106	34
MV Abatements Processed	23	155	165	279	294
Boat Abatements Processed	33	189	395	412	655
Betterment Payoffs	0	0	0	1	2
Boat Commitment	0	1	1	1	1
Motor Vehicle Commitment	0	5	8	7	8
Certified Abutter’s Lists	45	128	457	352	285
Deferral	0	1	1	1	2
Real Estate Exemptions	0	6	81	14	23
Building Permits	98	447	1,589	1,175	994

The Assessing Department reviewed the Town of Chatham Assessing Website for updates on forms and updated exemption amounts for Income/Asset Limits and Social Security deduction per the Department of Revenue. In addition, the Assessing Department prepared applications for Exemptions for Fiscal Year 2026 for mailing.

Fiscal Year 2026 telephone company central valuations were posted on the Department of Revenue’s website effective Friday, June 13, 2025. Also included is a memorandum about Fiscal Year 2026 valuation as well as the new growth figures.

Residential Field Inspections continue to verify building permits as well as to update the Assessment Records.

**Board of Assessors**

The Board of Assessors convened on Tuesday June 17 at 4:00 pm. The meeting began with the approval of minutes from the previous session:

- The minutes from May 13, 2025, were reviewed, voted on, and subsequently approved for release.
- The Board of Assessors voted for the reorganization of Board Members.
- The Board of Assessors were asked to vote Approval to Assess Owners Unknown. These properties were already classified as Owner’s Unknown in the Assessing database. The Regulations from the State of Massachusetts require us due to the time of the last classification to reinstate by an undated formal vote.

**Abatement Reviews** - At the meeting, the Board of Assessors conducted the following reviews and actions:

- **Motor Vehicle and Boat Abatements:** These were reviewed and approved as presented.
- **Real Estate Exemptions, Deferral and Abatements:** These were also reviewed in detail, and appropriate actions were taken at each meeting.

**Next Meeting** - The next meeting of the Board of Assessors is not scheduled as this moment. The Board will continue to review and address any outstanding assessments and abatement requests.

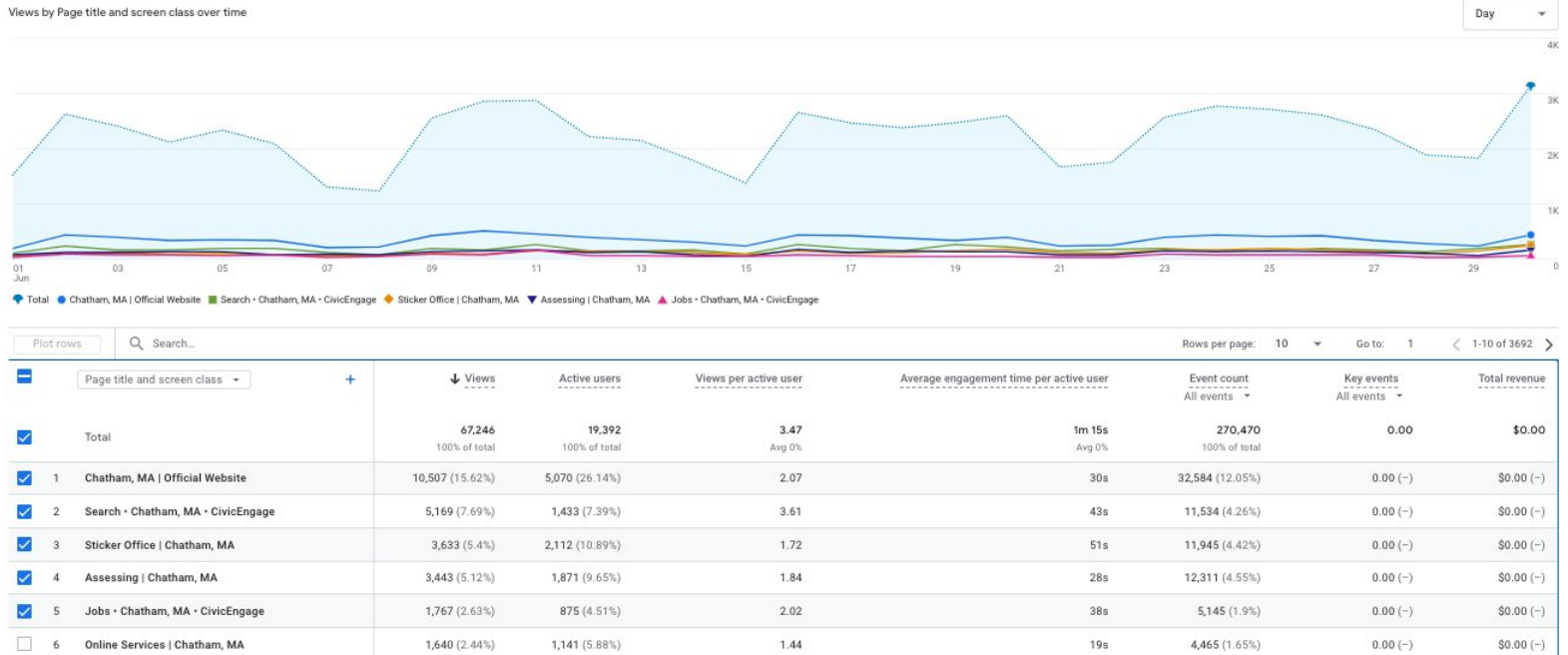
## **INFORMATION TECHNOLOGIES**

**Upgraded staff laptops as part of enhanced security measures following a recent cybersecurity incident** - The incident occurred during migration of three older legacy servers. The servers were taken offline and powered down. No Town services were affected. Migration has been accelerated to our new identity management system to ensure endpoint device protection, monitoring, and logging of staff devices. This includes provisioning new laptops or updating user’s current laptops (depending on age).

**Website** - In the month of June, the Town website had a total of 67,246 views. Excluding the home page the top 5 viewed pages on the website were:

1. Search – 5,169 views
2. Sticker Office – 3,633 views
3. Assessing – 3,443 views
4. Jobs – 1,767 views
5. Online Services – 1,640 views

There were 19,392 active users who accumulated these views. This metric contains the number of unique users who engaged with the site during the time period. The average user viewed 3.47 pages and spent 1 minute and 15 seconds on the site. Both of these totals are considered to be on the higher end in relation to general website benchmarks. The dips in the line chart below show weekends, which tend to average about half the number of views when compared to weekdays.



## CHATHAM TV

### Highlights

- Backstage | Coastal Resilience - Barnstable County Dredge
- Continued work on Shellfish Propagation Timeline Video
- Provided YouTube Livestream of May 29<sup>th</sup> Public Safety Forum
- 17 Live Meetings, 26 additional meetings added to the archive

### Meeting Totals

Live Meetings	17
Additional Archived	26
Total Meetings	43

Meeting Break Down

Location	In Person	Hybrid	Teams Only
Annex LMR (Live on CH 1072)		17	
Annex LMR (Not Live)		4	
Annex SMR	5	10	
Com Center Conf Room	6	0	
Com Center Club	0		
Town Hall A		0	
Town Hall B	0	0	
Full Remote			1
Sub Totals	11	31	1

YouTube Analytics

- YouTube Monthly Views: 1,063
- Top viewed meeting: Town of Chatham | Zoning Board of Appeals | June 12, 2025 (183 views)
- Top viewed non-meeting Content: Backstage | Coastal Resilience - Barnstable County Dredge (96 Views)

On Demand

Archive & Website VIEWS	Views	Percentage
WINDOWS	559	36
Mac	432	28
Android	93	6
iOS	241	16
Other	223	14
TOTALS	1547	100

**STICKER OFFICE**

During the month of June, the Sticker Office did \$331,005 for in-person sales and \$55,455 for online sales for a total of \$386,460. There was an increase of \$80,023 for in-person sales compared to June of 2024, and an increase of \$10,425 for online sales totaling an overall increase in June of \$90,448. In-person sales account for 78% of overall sales compared to 22% for online sales through City Hall Systems in 2025.

The Sticker Office has seen a significant increase in in-person sales each month, and for the first time saw a slight uptick in online sales last month likely due to the June 30<sup>th</sup> deadline. Comparing sales from January-June last year (2024) vs this year (2025), the Sticker Office has processed a total of \$197,819 more. The Sticker Office has exceeded sales from last year. June was the first time the Sticker Office offered Saturday hours, and there was a total of 86 customers over four Saturdays.

**Looking Ahead:** The Sticker Office is preparing for the month of July, which will continue to see a lot of traffic as the June 30<sup>th</sup> deadline has passed. We are keeping the same hours for July, offering extended hours during the week 9:00 am – 3:00 pm Monday, Tuesday, Thursday, and Friday & 9:00 am-2:00 pm on Wednesday and continuing to offer Saturday hours from 8:00 am -11:00 am for July.



**TREASURER/COLLECTOR**

As of 6/30/2025 the Treasurer/Collector’s office collected 98.96% of the FY2025 real estate taxes.

	2025		2024
Tax	\$42,389,281.72	Tax	\$41,031,794.74
OPEB	\$635,839.13	OPEB	\$615,476.87
CPA	\$1,196,856.48	CPA	\$1,153,989.98
Total Commitment	\$44,221,977.33	Total Commitment	\$42,801,261.59
	<b>6/30/2025</b>		<b>6/30/2024</b>
Tax	\$440,440.66	Tax	\$525,864.65

OPEB	\$6,337.32	OPEB	\$7,681.68
CPA	\$11,079.57	CPA	\$13,358.68
Total Outstanding	\$457,857.55	Total Outstanding	\$546,905.01
	1.04%		1.28%

Real Estate

Demand bills for Fiscal Year 2025 Real Estate and Personal Property tax second installment bills were released on May 19, 2025.

FY2025 Real Estate Tax Collections for the month of June are \$460,685.04, including interest and fees.

FY2024 Real Estate Tax Collections for the month of June are \$6,570.52 including interest and fees.

FY2025 Personal Property Tax Collections for the month of June are \$4,258.37. Prior years Personal Property Tax collections for the month of June are \$193.39.

OPEB Surcharge

OPEB Surcharge transfers to the OPEB Trust Account to date are \$3,556,330.71.

Tax Title and Foreclosure

The Town currently holds 19 tax title accounts with a total balance of \$514,106.98, including fees and interest. Thirteen of these accounts are delinquent taxpayers and six accounts are Owner Unknown parcels that are currently being researched by legal counsel. Tax Title receipts collected for the month of June are \$1,185.00, including interest and fees.

Foreclosed Parcels

- Doane Road, Parcel ID 15E-28A-41A
- 0 Barn Hill Marsh, Parcel ID 9C-51-9
- 0 Lime Hill Road, Parcel ID 12E-8-P31 (Pending Final Judgment in Land Court)

Motor Vehicle Excise

The 2025 Motor Vehicle excise bills were released on 1/27/2025. The total 2025 Motor Vehicle excise commitment is \$1,288,658.47 and receipts collected for the month of June are \$122,149.96.

Previous (prior to 2025) Motor Vehicle excise receipts for the month of June are \$3,839.70, including fees and interest.

**Boat Excise**

The 2025 Boat Excise bills were released on February 10, 2025. The total 2025 Boat Excise commitment is \$103,386.00. The FY2025 Boat Excise receipts collected for the month of June are \$2,721.48, including fees and interest.

Previous (years prior to 2025) Boat Excise receipts for the month of June are \$705.65, including fees and interest.

**Chatham Cultural Council**

**Staff Liaison Monthly Report**

The Chatham Cultural Council did not conduct a meeting during the month of June.

**FIRE RESCUE/EMS/EMERGENCY MANAGEMENT DEPARTMENT: Submitted by Chief Justin Tavano**

*Answering the Call, Making a Difference, Protection and Service through EXCELLENCE!*

The monthly activity of the Chatham Fire/Rescue Department is presented below. The Department responded to 273 calls for service, of which 150 were medical calls which required the transport of 90 patients. Ambulance revenue was \$62,437.53 and Inspectional Services generated an additional \$1,480 for a total monthly revenue of \$63,917.53.

Dept		Indicator	Month		Year to Date	
			June '25	June '24	2025	2024
<b>Fire Rescue/EMS</b>	<b>Fire Suppression/ EMS</b>					
	<b>1</b>	Emergency Incidents	273	315	1143	1,141
	<b>2</b>	Ambulance Transports	90	108	472	491
	<b>3</b>	Ambulance Receipts	\$62,437.53	\$75,072.42	\$347,812.29	\$374,204.21
	<b>4</b>	Firefighter Injuries	1	2	6	4
	<b>5</b>	Civilian Injuries	0	0	0	0
	<b>6</b>	Mutual Aid Given	5	6	29	32
	<b>7</b>	Mutual Aid Received	2	1	6	10
	<b>Fire Prevention/ Code Enforcement</b>					
		Inspections (resale, new construction and commercial)	45	53	188	238
		Fire Prevention Revenue	\$1480	\$2125	\$4730	\$7,185

## **Personnel**

### *Anniversaries:*

Lieutenant Tim Hunter 6/1

Chief Justin Tavano 6/19

Firefighter Stephen Ricotta 6/12

Chief Tavano, FF Ruggiere, and Deputy Director of Emergency Management Mark Heller attended a meeting of the Insurance Advisory Committee to discuss additional health insurance options.

Chief Tavano and Lt. Hunter concluded year 3 of the Cape Cod Tech Firefighting Program and conducted interviews for school year 2025-26. There were over 50 applicants for roughly 20 spots in the course.

## **Training**

Members of the water rescue team conducted several training exercises on the east side of Chatham, focusing on rescue techniques and familiarization of the rapidly changing waterways.

## **Incidents**

Members of the Barnstable County Technical Rescue Team and the Drone Team responded to Harwich for a reported missing person. An engine and Chief responded to a commercial building fire at a recycling facility in Orleans. Crews responded to the wooded area off of the bike trail adjacent to Bailey's Path for a 2 acre brush fire. A multi-agency response effort was coordinated for a reported unresponsive person on a boat at the southern tip of Monomoy. FD personnel responded with the Harbormaster. A patient in cardiac arrest was located and transferred to the Harbormaster boat to be transported into Stage Harbor. Unfortunately, the person succumbed to the event, however, this was a well-coordinated joint effort involving FD, PD, Harbormaster and Coast Guard. Members of the county Dive Team responded to Red River Beach in Harwich for a reported missing person. FD personnel provided fire/EMS standby for a high profile wedding event at Chatham Bars Inn.

## **Emergency Management**

Chief Tavano and Deputy Director Heller coordinated several planning meetings with internal and external stakeholders in advance of the July 4 fireworks and parade. Emergency Management also coordinated with other town departments and CBI staff to prepare for a high-profile wedding event including a headline performer.



## **Community Interaction**

CFD members assisted with cooking and serving food for graduating Monomoy seniors at their annual beach day, and for MRMS students at their annual Shark Day. Chief Tavano attended the MRHS Graduation Ceremony. Department members provided station tours to members of the public several times daily throughout the month.

## **NATURAL RESOURCES: Submitted by Greg Berman**

*We are committed to maintaining the health and welfare of the citizens of Chatham while preserving, and enhancing where possible, Chatham's unique natural environment within the confines of state and town regulations, codes, and policies and will endeavor to administer these rules in a fair and impartial manner.*

## **REGULATORY BOARDS**

Board of Health – The Board of Health held two hybrid meetings on June 2 and June 16. There was one Definitive Subdivision Plan review and one Variance hearing. There were three discussions: Short Term Rental enforcement, proposed revisions to the bedroom definition. Two update/discussions were also held. Revisions to the Transfer Facility regulations/proposed rubbish hauler affidavit form and update/discussion with Huntley Harrison, Airport Commission regarding lead fuel.

Conservation Commission – The Conservation Commission held two hybrid meetings on June 11 and 25. The Commission reorganized on June 25, 2025, hearing. Karen Lattin will remain the Chair, Paul Johnson is now the Vice Chair, and the Commissioners are Elise Gordon, Janet Williams, Eric Hilbert and Bob DelVecchio. The Commission voted to approve the revisions to the Chatham Wetland Protection Regulations regarding tree replacement on June 11, 2025, hearing.

## **ADVISORY COMMITTEES**

Energy and Climate Action Committee – The Energy and Climate Action Committee held one hybrid meeting on June 17. During this meeting the committee approved (7-0-0) a motion to authorize the Chair to draft a letter to the Select Board expressing ECAC support for exploring the adaptation of the Cape Cod Commission's Model Coastal Resilience Bylaw for potential use in Chatham. There was also follow up discussion on the Massachusetts Department of Energy Resources (DOER) Climate Leader Program and the Salt Marsh Study.

Open Space Committee – The Open Space Committee held one meeting on June 26. The Committee voted Dee Dee Holt as the new Chair. There was also further discussion on the

future direction of Committee activities (acquisition, management, Open Space Plan, etc.).

Shellfish Advisory Committee – The Shellfish Advisory Committee held one meeting on June 25. As requested by the committee, Sarah Griscom, Ph.D, gave a presentation of the Coastal Nutrient Monitoring Program with focus on areas of concern such as Oyster Pond, Mill Pond, Ryders and Crows pond. The committee continued its discussion on recommended allowable uses at 90 Bridge Street and proposes to conclude discussion with a full committee at the next scheduled meeting.

South Coastal Harbor Plan Committee – The South Coastal Harbor Plan Committee (SCHPC) held one meeting on June 4. The committee received an update on Chatham projects from Coastal Resilience Director. The Committee reviewed the updates to the South Coastal Harbor Management Plan and discussed reaching out to the Conservation Commission and the Summer Residents Committee. Discussed writing a letter to support non-removal of USCG Buoys, Letter submitted on behalf of the Committee.

Waterways Advisory Committee – The Waterways Advisory Committee held one meeting on June 12. The meeting began with updates on all planned Waterfront projects. During that discussion a motion was made to implement a seasonal restriction on waterfront construction projects for town owned facilities. The committee voted 3-1 to recommend this proposal to the Select Board, advocating for a ban on such projects during the summer months to minimize disruption during peak boating and tourism season. Additional topics included the U.S. Coast Guard’s intent to discontinue and remove several navigational buoys in the area, as well as ongoing concerns regarding the newly formed inlet off the north side of North Beach Island.

Working Waterfront Advisory (Formerly Known as Aunt Lydia’s Cove) Committee – The Working Waterfront Advisory Committee held one meeting on June 10. The primary focus of the meeting was the U.S. Coast Guard’s proposed plan to discontinue and remove several critical navigational buoys in the region. The committee discussed the potential impact of these changes on maritime safety and navigation.

## **COASTAL RESOURCES DIVISION**

### **Project Planning/Coordination:**

90 Bridge Street Waterfront Property Improvements – GEI, Engineer, is continuing to review and approve project materials and means and methods submittals from Contractor, Robert B. Our Marine Division, relative to the pier and float construction phase. Weekly job meetings are being held to monitor progress and respond to questions. Construction has stalled but is likely to begin week of July 7, materials are stored at site as of the end of June. A new Memorandum of Agreement (MOA) has been drafted for the return of the USCG Boathouse to house the upweller facility. An onsite visit to USCG Boathouse was conducted

by Pomroy, GEI, and a Structural Engineer with Tighe & Bond in June. The building will need leveling but the team that went on site determined it is still viable as the upweller facility.

Ryder's Cove Parking Extension and Relocation of the Marconi Tower – Clark Engineering's Notice of Intent (NOI) has been revised to remove any regrading and drainage structures within the Conservancy District. The plans are in internal review.

Ryders Cove Bulkhead & Ramp Replacement – Pare Corporation is working on the base plan for the design.

Townwide Dredge Permit – The Townwide dredge permit is still under US Army Corps of Engineers (USACE) Permitting process being reviewed by the US Fish and Wildlife Service. USACE and FWS had a couple inquiries on the Morris Island Cut dredging history and needs and there may be some give and take in that area to get approval moving forward. Review is for the Rufa Red Knot habitat and time of year restrictions.

Jackknife Harbor Beach Living Shoreline – The Town applied for a CZM Coastal Resiliency Grant FY26-27 two-year grant with match funds in CPC. A two-year grant application was determined to be the best method forward in order to have the construction documents and bidding performed in year one to have a better idea at construction costs for year two. Sustainable Coastal Solutions and Wilkinson Ecological Design will be the engineer/consultant to develop the bid package and oversee construction once funding is in place.

Fish Pier Improvements – S. Jog Pedestrian Walkway – Chapter 91 state approval was received electronically May 28. The Town received the original hardcopies to Record at the Barnstable Registry. A field change request needs to be made to add a foundation wall under the edge of eroding pavement.

Fish Pier Repairs – N. Jog Bulkhead Top Wale – Late in June the top wale along the North Jog section of the fish pier came loose behind (internal of) the timber fender piles. Temporary repairs during the busy summer season will be quickly determined and put in place with the need for long term repairs to be determined during the summer for fall/winter work as long as it falls within the current permits. Bulkhead analysis will need to be performed prior to final determination.

Little Mill Pond Pier Replacement- The Town has reviewed the Pare pier/ramp alternatives and developed additional alternatives. The alternatives will be brought in front of the Waterways Committee and potential other committees for review. The alternatives need to be reviewed for resource impacts, cost to benefit ratio, and usability. Pare is preparing an additional scope of services for stormwater improvements to the Little Mill Pond Pier Landing area to be submitted early July.

Town Landing Comprehensive Survey- East-Southeast performed the survey work for the Town landings and reviewed the survey information with the Town. There are some Town Landings that need further review as they do not match previous surveys and work performed.

Ryder's Cove Herring Run: Rt 28 Culvert Replacement – No additional updates on funding or ability to move forward with the Rt 28 culvert replacement.

## **GRANTS**

FY 26/27 Coastal Resiliency Grants – Submitted a grant application for the FY 26/27 CZM Coastal Resiliency Grant for Jackknife Harbor Living Shoreline. Two-year grant application submittal based on year 1 – Bid process and year 2 – Construction.

Div Marine Fisheries Grant: Life Rings – Town procured several life ring cabinets for installation throughout the town at various landing and water access locations funded by DMF grant. Harbormaster staff has installed the Life Ring cabinets at Old Mill Boat Yard, Mitchell River Bridge, Chatham Fish Pier, Barn Hill Landing and Ryders Cove with an additional one to be installed at Little Mill Pond.

Municipal Vulnerability Program (MVP) Action Grant – Town worked with several consultants to prepare an application for an MVP Action Grant entitled *Chatham South Beaches Sediment Nourishment Resiliency Planning Project*. Grant application was submitted in early April and we are still awaiting response as of the end of June.

MA EOED Dredge Grant – EOED FY26 Dredge Grant for Aunt Lydias Cove dredging has been received and dredging at Aunt Lydia's Cove in FY26 will occur if the 10-year permit is received. This is a 50% cost-share grant. The FY25 EOED was for Stage Harbor channel dredging which did not occur in FY25 based on needs and priority of Mill Creek due to shoaling. Working with the EOED to adjust the FY25 grant for funding to go towards Mill Creek dredging that did occur, follow-up meeting in July.

Seaport Economic Council Grant –Seaport FY26 Grant application period is not open as of June/July 2025.

MDAR – FSIG Grant – Grant application submitted May 5 and will update once we have a response.

## **CONSERVATION DIVISION**

Two hearings were scheduled for June 11<sup>th</sup> & 25<sup>th</sup> .

New Applications received in the month compared to previous years:

APPLICATION	June 2025	June 2024	YEAR TO DATE 2025	YEAR TO DATE 2024
Notice of Intent	5	4	23	25
Request for Determination	3	0	11	9
Request to Amend an Order	0	0	2	1
Admin Reviews	7	12	35	42
Extensions	0	0	0	17
Field Chgs	1	1	6	6
Cert of Compliance	7	3	25	23
<b>TOTAL RECEIPTS</b>	<b>3022.50</b>	<b>2370.00</b>	<b>11417.0</b>	<b>14632.00</b>

**Conservation Commission**

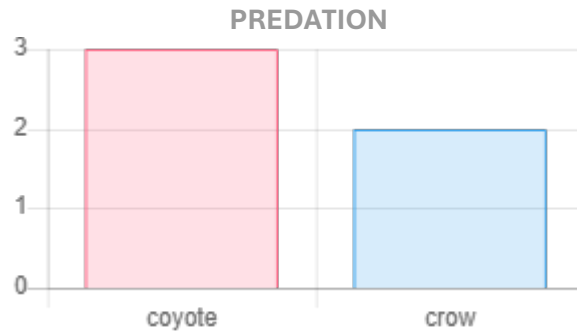
Staff continued to support the Commission by reviewing applications, meeting with applicants, and attending pre-construction meetings. Weekly coordination with the Chair and Vice Chair ensures procedural and technical support ahead of and during hearings.

Regulatory Updates - Pursuant to M.G.L. c. 131 Section 40, 310 CMR 10.05, 4. (e) the applicant is now required to obtain or apply for all obtainable permits, variances and approvals from local-by-laws which are feasible to obtain at the time the Notice of Intent is filed. Approval from the ZBA is not required, but to hear a NOI but the applicant must at least have applied to the ZBA.

**Land Management of Conservation Areas**

North Beach – Despite the nor’easter on May 21, 2025, which impacted 12 of the 16 active Piping Plover nests through overwash and wind damage, all 12 pairs have since re-nested. While some predation and nest abandonment has occurred, it remains light compared to 2024 and is considered part of the natural cycle. As of June 30, two nests are expected to hatch in July. The 2025 nesting statistics are as follows:

**37 nests, 23 pairs**  
 HATCH SUCCESS - 41%  
 BROOD SUCCESS - 11%  
 PRODUCTIVITY - 0.61



**A recent photo of an adult female and her brood of newly hatched chicks. (Photo by Terry Bull, Lead Shorebird Monitor)**

Least Terns – An estimated 50 to 60 pairs are nesting in a colony primarily concentrated at the north end of the front beach, extending south to the midway point. The annual census in July will provide more accurate numbers. By the end of June, fledglings were observed on the beach, though numbers typically decline in late June and July due to predation and exposure.

Shorebird Monitors continue daily monitoring of Plover and Tern activity, including renesting efforts and recent hatches.

American Oystercatchers – Of the three known pairs, only one was still incubating in June; the other two nests were lost to coyote predation.

**Betty's Circle Conservation Area** - The parking area was cleared of tree debris, and a new split rail fence now defines the two-car space. A sign identifying the site as Betty's Path Conservation Area was created by the Chatham Sign Shop, and a linear trail was cleared, ending just north of the Public Garden.



**Captain Harding Conservation Area** – The meadow was mowed.

**Forest Beach Overlook** – The site was surveyed and is scheduled to be mowed in July once the Gravelly machine is repaired, expected in the second week of the month.

**Valley Farm Conservation Area** – A pair of Ospreys have taken up residence on the new nesting platform.

**MCI Ryder's Cove Conservation Area** – At the ribbon-cutting ceremony on June 26, Michelle Maloney-Kitts announced the culmination of the three-year restoration effort, begun in 2021 and funded by the Community Preservation Act along with local partners. The work involved removing invasive plants and restoring native vegetation. Barbara Cotnam, who led the effort to create the Marconi-RCA Conservation Trail for 20 years, cut the ribbon at the ceremony attended by about 40 people. Site improvements include clearing and creating a loop trail. After the major invasive species removal, AmeriCorps helped maintain the clearing and limbed some trees. The Friends Group purchased and installed benches overlooking Ryder's Cove with assistance from the DPW. New signs identify the site as the Marconi/RCA Conservation Area Trail, and picnic tables and kiosks detail the environmental and historical significance of the Marconi Wireless Station.

## **HARBORMASTER DIVISION**

The month of June was exceptionally busy for the Harbormaster Division. With the conclusion of the academic year and a surge in seasonal tourism, vessel traffic increased significantly. Patrol boat crews responded to 26 maritime incidents, including groundings, disabled vessels, and a medical emergency. In collaboration with the Harwich

Harbormaster and the Officer in Charge of the local U.S. Coast Guard Station, the Harbormaster delivered the annual harbor update, hosted by the Monomoy Yacht Club at the Chatham Orpheum Theater. A key topic of discussion was the U.S. Coast Guard District 1's recent proposal to remove several critical aids to navigation in the region. Of particular concern are the potential removal of the safe water buoy off Chatham Inlet and the Stage Harbor SH buoy, both essential to safe navigation.

A notable highlight from the month was the exceptional professionalism demonstrated by the Harbormaster boat crew on Sunday, June 29, during a medical emergency involving an unresponsive individual fishing off the southern tip of Monomoy Island. The crew faced significant communication and navigation challenges, including transiting through dense fog. Despite these conditions, they successfully coordinated with Chatham Fire Department and U.S. Coast Guard personnel to deliver prompt assistance to the distressed individual.

The Harbormaster staff has completed the seasonal placement of all local aids to navigation and buoys within the Area of Responsibility (AOR). The team continues to actively monitor and update the navigational channels in Chatham Harbor and Pleasant Bay in response to ongoing bar shifts. Additionally, staff is closely monitoring the new inlet that formed at the end of May on the north side of North Beach Island. Boaters and swimmers are strongly advised to avoid this area, as strong currents and hazardous surf conditions at low tide present serious safety risks. The team also recently completed the Life Ring Project, successfully installing life rings at key waterfront locations including the Fish Pier, Stage Harbor, Mitchell River Bridge, and all Town Landings, enhancing public safety throughout the area.

All Waterway User Permits, Docking Permits, and Boat Yard Permits have been issued for the season. In addition, the division strategically utilized available funds to implement key operational improvements, including the acquisition of upgraded navigation systems and enhanced lifesaving equipment to support both safety and efficiency for operators.

The Deputy Harbormaster has coordinated with the local U.S. Coast Guard Station to establish regular joint training sessions, scheduled on Wednesdays, focused on towing procedures and rescue techniques. These collaborative exercises not only strengthen interagency relationships but also enhance operational readiness. Regular training with our peer partners is critical in developing the lifesaving skills and advanced boat handling capabilities necessary to effectively respond to marine emergencies.



HARBORMASTER DIVISION	JUNE 2024	JUNE 2025	YTD 2024	YTD 2025
<b>MARITIME ASSISTANCE CASES</b>				
TOWS (DISABLED BOATS)	3	1	6	2
GROUNDINGS	3	2	4	5
DEWATERING	0	2	1	3
MISC. ASSIST	9	11	22	23
C.G./AGENCY ASSIST	0	2	2	3
CAPSIZED BOAT/SALVAGE	3	0	4	6
MEDICAL	1	1	2	2
P.I.W.	0	1	0	1
POLLUTION	1	1	1	1
KAYAK/WATERCRAFT ASSIST	1	5	1	5
BOAT FIRE	0	0	0	0
TRANSPORT	0	0	0	0

**HEALTH DIVISION**

Beach testing has resumed for the Summer 2025 season. Weekly samples are collected by the Barnstable County Summer Staff on Wednesday mornings with results received the next afternoon. Additionally, APCC collects biweekly samples at select ponds for Cyanobacteria testing.

The Health Inspector continues to attend the by-weekly Cape and Islands Office Hours, led by the County Epidemiologist, this month focusing on tick and mosquito diseases. The Health Agent attended an arborvirus webinar held by DPH. The Health Agent presented with Chatham Recycles a talk at the CFAL about composting and solid waste in Chatham. The presentation was well attended. The Barnstable County Summer intern began working in Chatham one day a week and is concentrating on restaurant inspections.

In June, 21 rental certificate applications were submitted, and 42 rental inspections were conducted. Letters regarding the need to register were sent to short term rental property owners identified in late 2024. Follow-up messages were sent to properties who have applied for the rental certificate but have not submitted the fee. The Health Agent and STR Inspector met with SRAC to update them on the STR program.

Information regarding permits issued in the month compared to previous years is provided below.

	Jun-25	Jun-24	YTD 2025	YTD 2024
<b>PERMITS ISSUED:</b>				
Disposal Works Construction	8	60	52	106
Food Handler's	11	119	51	230
Motel/Cottage	1	16	3	25
Room Inspection	0	10	0	15
Swimming Pool/Hot Tubs	0	9	4	18
Tobacco Sales	0	6	1	12
Stable/Animal Keeping	0	2	0	4
Septic Installers	2	45	17	90
Septage Haulers	0	14	3	28
Rubbish Haulers	1	4	4	8
Recreational Camps	0	0	0	0
Well Construction	4	27	26	46
Well Destruction	0	0	0	0
Scallop Shanty	0	0	0	0
Bathing Beaches	0	15	15	30
Short Term Rental registrations	23	763	1046	1281
Body Art Establishment	0	1	0	2
Body Art Practitioner	0	1	0	2
<b>Total</b>	<b>50</b>	<b>1092</b>	<b>1222</b>	<b>1897</b>
<b>Inspections:</b>				
Restaurant/Food Inspections	13	20	63	71
Septic Inspections	15	14	97	72
Housing Inspections	3	0	8	1
Short Term Rental Inspections	42	0	271	0
Room Inspections	4	5	23	29
Complaint/nuisance Inspections	2	5	9	22
Test Holes	1	5	17	28
Pool Inspection	3	2	11	10
<b>Total</b>	<b>83</b>	<b>51</b>	<b>499</b>	<b>233</b>
<b>Reviews/Comments:</b>				
Board of Health Variance Reviews	1	2	5	8
Swimming Pool Plan Reviews	0	0	0	7
Zoning Board of Appeals Comments	7	8	39	83
Building Dept. Permit Reviews	24	69	188	203

Planning Board Comments	0	1	5	6
Board of Selectmen Comments	0	0	1	6
Real Est. Transfer Report Reviews	17	15	72	119
<b>Total</b>	<b>49</b>	<b>95</b>	<b>310</b>	<b>432</b>
<b>Total Receipts:</b>	<b>\$4,270.00</b>	<b>\$11,560.00</b>	<b>\$63,355.00</b>	<b>\$74,745.00</b>

<b>SEWER*</b>				
Septic Abandonment	6	7	36	58
Sewer Connection Permit Reviews	6	8	44	60
Sewer Connection Orders Sent	0	0	0	0
Sewer Connection Time Extensions	0	0	0	2
Sewer Connection Orders Rescinded	0	0	0	0
<b>Total</b>	<b>12</b>	<b>15</b>	<b>80</b>	<b>120</b>

\*Total sewer applications to date in database are 839 with 682 completed (81%)  
Total orders to connect to date in database are 823 with 462 completed (56%)

*Please note: While some sewer connection information is provided in the table above, information on the Phasing, Construction, and Installation is provided in the DPW staff report.*

### **SHELLFISH DIVISION**

The production of soft-shell clams harvested from the flat known as “Schitt’s Creek” decreased from the prosperous levels of 2024. Diggers have noted the clams are harder to find and fear the flat may not last through the summer. Value of soft-shell landings fell approximately \$100,000 from June 2024 to 2025 with price per pound remaining high as in the previous year. Some of the fleet have chosen to resume quahogging and a healthy set has been noted on the South Beach flats as well as inside Stage Harbor.

Estimated Wholesale Value of Commercial Shellfishing Fleet							
Year to Date 2025							
	January	February	March	April	May	June	Total
Soft Shell Clams	\$9,000	\$10,000	\$77,875	\$107,500	\$175,825	\$277,200	\$657,400
Quahogs	\$10,498	\$11,580	\$27,183	\$29,510	\$28,405	\$53,328	\$160,504
Mussels							\$0
Razor Clams							\$0
Scallops							0
Monthly Total	\$19,498	\$21,580	\$105,058	\$137,010	\$204,230	\$330,528	
Y-T-D Total	\$817,904						

Recreational harvest exploded this month with most of the activity located at the Causeway and quahogs the targeted species. We are always amazed at how that area continually provides considering the harvesting effort during the summer months. Propagation will continue to target the area with town grown seed and hopefully keep up with the pressure.

				Month to Month Comparison	
				24-Jun	25-Jun
Total Estimated Wholesale					
Value of Commercial Landings				\$419,786	\$330,528
Estimated Recreation Value				\$29,576	\$63,150

June marks the beginning of our busy season for propagation and the enforcement arm of the Division. The Division held their annual orientation on June 12 to refresh returning Deputy Shellfish Wardens with enforcement protocols, regulations and updates on the status of shellfish populations and areas of concern. Patrol boats were launched and full patrol coverage, both land and water, began on June 15th.

Propagation: Most of the seed arrived at the upweller in early June with quahogs totaling 2.3 million and oysters 100k. We are still awaiting an additional 100k oysters and 500k quahogs. The seed looks very healthy this year, and the animals are growing daily. Though, of course, we experienced our second power outage on June 10th (first on May 30th) due to an unexpected storm which knocked out a transformer and impacted the 3-phase electrical system. With the assistance of Fire Chief Justin Tavano, an emergency call to NStar requesting crews prioritize the upweller, the issue was resolved within a matter of hours. Because the outage affected the 3-phase system, electrician Roger Ling was needed to reset the pumps, and fortunately, he was available at 7 p.m.

## **CAPE COD WATER RESOURCES RESTORATION PROJECT (CCWRRP)**

Chatham's six active projects under the NRCS-funded Cape Cod Water Resources Restoration Project continue to progress, with focus areas including salt marsh and fish passage restoration as well as stormwater improvements to protect shellfish resources. The projects remain in various phases of design, coordination, and review.

### **Project Highlights:**

- **Fox Hill Road & Eliphamets Lane**  
The 60% design plans remain under review. A coordination meeting held with NRCS, the Town, and the design engineer in late May resulted in a shared understanding of next steps and refinement of design expectations.
- **Sears Road**  
The Project Team is still awaiting delivery of 60% design plans from the consultant. Communication with the engineer is ongoing to keep the schedule on track.
- **Mill Pond Road (Little Mill)**  
No change in status this month. The Town continues to await a proposal from the engineer, with work deferred until coordination with the public pier replacement and nearby pump station work becomes clearer.
- **Ryder's Cove Herring Run**  
Project partners are actively evaluating a revised scope after earlier engineering cost proposals came in above NRCS funding limits. NRCS staff completed an updated internal construction cost estimate, which may impact the Town's match requirement. Options for securing supplemental design funding are also being pursued.
- **Frost Fish Creek**  
Review of the draft *Baseline Ecosystem Assessment* continues. The final hydrodynamic modeling report from SMAST recommends significantly increasing tidal flow under Route 28 to improve marsh function. Fuss & O'Neill's field investigations, funded by a DER grant, are now underway and will add further insight into potential wetland and fisheries impacts from the proposed restoration.

## **WATER QUALITY LABORATORY**

Analysis of water quality samples collected during summer 2024 remains underway by SMAST, with review of preliminary trends continuing. Equipment and field kits prepared in May remain staged and ready for use. An in-person volunteer training session was held in mid-June, successfully orienting participants to updated sampling protocols in advance of the field season beginning in July.

**POLICE DEPARTMENT: Submitted by Chief Michael Anderson**

*Providing Excellence in law enforcement and community policing services to our citizens through dedication, fairness and professionalism*

During the month of June 2025, the Chatham Police Department logged 1920 calls for service. (These numbers include calls for service for the Animal Control Officer). This is lower than 2004 we logged for May 2025. This is lower than the 1962 calls for service logged for June 2024.

**CHATHAM POLICE IN OUR COMMUNITY**

On June 01, CPD staff assisted with traffic for the annual “Blessing of the Fleet” event held at the Chatham Fish Pier.

On June 13, CPD staff assisted Monomoy Regional Middle School with their annual “Shark Day”. CPD Staff were on the grills, providing lunch for the students.

On June 14, CPD assisted with the “No Kings” public day of action. This event was held on the property of the Unitarian Universalist Church. CPD reported no incidents at this heavily attended event.

On June 18, Sergeant Bill Massey celebrated his last day as School Resource Officer, (SRO), for the Monomoy Regional School District. Sgt. Massey has been our SRO for many years. During this time, Bill has made countless positive interactions with our youth. He also instructed a “Mock Trial” class for several years. Sgt. Massey will be returning to the Patrol Division as a shift supervisor. He will also, (again) be the lead instructor for this year’s Youth Police Academy. Officer Charlie Chaprales will be assuming the assignment of SRO for the next school year.





On June 20, our department's Community Service Officers returned to begin the 2025 summer season. These officers provide vital support to our downtown area and remote parking areas.

Pictured from left to right: Conner Frazel, Christiana Fontaine, Julia Frommeyer, Jack Rouhana and Jake Giorgio.

On June 22, CPD staff provided traffic assistance and security for the annual Harbor Run 10k road race. This year's race had an earlier start time. This new start time drastically improved the impacts to traffic and pedestrians during this race.

### **DEPARTMENTAL MEETINGS ATTENDED**

On June 02 CPD staff met with the Chatham Park and Recreation Committee regarding the request to change the public beach closure times from 10pm to 9pm. This was needed to properly prepare for the summer and holiday increases in illegal activity that occurs on our beaches. The request was unanimously approved by the committee and was later approved by the Select Board.

On June 10, CPD select staff met with Monomoy School District Superintendent Scott Carpenter and other school officials regarding the transition of the School Resource Officer, Sgt Bill Massey, over to Officer Charles Chaprales.

On June 12, CPD select staff attended the monthly Chatham Elder Working Group (CHEWG) hosted by the Center for Active Living.

On June 17 and 30, CPD staff met with the Independence Day Parade Committee for final logistics for the annual July 04 Parade.

## **SIGNIFICANT DEPARTMENT TRAINING**

On June 06, several officers were certified as “Instructors” for the new “Taser 10” Electronic Control Device. The purchase of the new Taser 10s, replace the department’s older Taser 02 models.



## **BEHAVIORAL HEALTH CLINICIAN’S REPORT**

Our clinician continues to deliver quality service and assistance to both our public safety partners and members of our community. On the Police Department side, (only), for the month of May, Clinician Nash had 57 total interactions involving 13 individual clients, for over 16 hours of personal, (in contact) direct clinical service. Other activities included in-home follow-ups, phone and email conversations, and assistance with CPD staff investigations.

During the month of June there was a significant increase in the number of cases where Clinician Nash co-responded with police for persons in crisis. The Clinician also increased her time riding along with patrol officers on their shifts.

Clinician Nash was invited to the annual **Behavioral Health Innovators** meeting In June, where she was able to network with professionals in the mental health field, as well as local politicians, to discuss the need for more substance abuse and mental health providers and treatment centers on Cape Cod.



Chatham Police Department  
Dispatch Analysis

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Printed: 07/07/2025

PROTECTION ORDER VIOL-209 A	0	1	1	< 1	1.52	108.70
ANIMAL-Bites	3	2	5	< 1	4.30	8.05
Animal-Barking Dog	1	1	2	< 1	7.48	4.77
ANIMAL-Found Dog	0	8	8	< 1	2.91	9.13
ANIMAL-Loose/Lost Dog	0	4	4	< 1	4.15	5.24
ALARM- COMMERCIAL	0	6	6	< 1	2.52	3.05
ALARM- RESIDENTIAL	0	29	29	1.5	5.61	4.58
ANIMAL-Livestock	0	1	1	< 1	3.28	3.43
Animal Checks	24	0	24	1.3	0	1.31
ANIMAL-All Other	1	2	3	< 1	1.41	3.10
ASSAULT & BATTERY	0	1	1	< 1	0.10	59.53
ASSIST CITIZEN	5	42	47	2.4	4.29	13.62
ASSIST LAW ENFORCEMENT AGENCY	3	9	12	< 1	4.87	9.94
ASSIST TOWN DEPT/ OTHER AGENCY	9	23	32	1.7	1.84	9.38
ANIMAL-Wildlife	4	13	17	< 1	6.01	11.25
BUILDING/PROPERTY CHECK	1064	0	1064	55.4	0.13	0.94
* COMMUNITY POLICING ACTIVITY	90	0	90	4.7	1.55	8.93
Community Policing - School	6	1	7	< 1	0	11.66
DISTURBANCE	0	6	6	< 1	3.79	14.12
DISABLED MV	3	8	11	< 1	4.84	40.11
DOMESTIC DISTURBANCE	0	1	1	< 1	3.17	24.22
E911 HANG UP/ ABANDONED/ FALSE	0	6	6	< 1	6.63	4.86
FIREARM/ AMMO SURRENDER	0	3	3	< 1	4.53	8.44
FIRE, BRUSH	0	1	1	< 1	0.04	91.50
FIRE, STRUCTURE	0	1	1	< 1	4.32	46.47
FIREWORKS COMPLAINT/ VIO.	0	2	2	< 1	3.09	7.56
FOLLOW-UP	7	11	18	< 1	1.29	16.39
FRAUD-Identity/Counterfeit/Etc	0	2	2	< 1	5.68	19.15
HAZARDOUS SITUATION	2	12	14	< 1	5.30	4.85
INTOXICATED PERSON	1	3	4	< 1	3.09	76.34
JUVENILE OFFENSES	0	3	3	< 1	1.55	28.60
LARCENY	0	2	2	< 1	1.10	14.24
MEDICAL	0	6	6	< 1	3.98	24.44
Mental Health	4	6	10	< 1	0.08	2.14
M V CRASH - Injury	0	1	1	< 1	4.08	12.13
M V CRASH - Major prop damage	0	6	6	< 1	4.91	33.16
M V CRASH - Minor prop damage	3	15	18	< 1	5.54	16.36
M V Crash - Hit/ Run	0	6	6	< 1	4.88	11.63
* M V STOP	82	2	84	4.4	1.99	5.49
OPEN WINDOW / DOOR	1	0	1	< 1	0	1.08
OPERATION COMPLAINT MV/Other	2	5	7	< 1	2.87	4.54
PARKING COMPLAINT/ VIOL.	3	25	28	1.5	4.50	10.30
ANNOYING / SUSP PHONE CALLS	0	1	1	< 1	0.10	0.07
POLICE INFORMATION	1	24	25	1.3	0.26	1.84
PROPERTY - FOUND / LOST	1	15	16	< 1	0.46	3.27
RADAR TRAILER DEPLOYMENT	3	0	3	< 1	0	1.26
RADAR/TRAFFIC ENFORCEMENT	157	1	158	8.2	0.74	22.88
REASSURANCE CHECK	0	5	5	< 1	3.90	7.58
SUDDEN DEATH	0	1	1	< 1	6.84	89.06
SEX OFFENDER REGISTRY	0	3	3	< 1	3333333E-02	5.81
SERVE SUMMONS	1	1	2	< 1	0.13	16.94
SUSPICIOUS ACTIVITY	8	44	52	2.7	3.34	10.28
TOWN BYLAW/ CODE/ REG VIO.	2	13	15	< 1	4.62	8.48
TRAFFIC CONTROL	5	8	13	< 1	3.09	9.25
TRANSPORT/ ESCORT	4	0	4	< 1	0.05	12.37
TRESPASS	0	1	1	< 1	3.15	21.43
VANDALISM	1	1	2	< 1	3.93	20.77
SERVE WARRANT	0	1	1	< 1	9.91	8.62
WELL BEING CHECK	0	17	17	< 1	4.31	21.66
WIRE(S) DOWN-ALL TYPES	2	5	7	< 1	3.33	5.72
TOTAL	1503	417	1920	100	3.49	6.23

**Crime Comparison Report For the period ending 06/30/2025**

<b>Group A Crimes Against Persons</b>														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Kidnaping/ Abduction	2025			3										3
	2024													
	Net	0	0	3	0	0	0	0	0	0	0	0	0	3
Forcible Sodomy	2025													
	2024	1												1
	Net	-1	0	0	0	0	0	0	0	0	0	0	0	-1
Forcible Fondling	2025	1	1			1								3
	2024	2		1										3
	Net	-1	1	-1	0	1	0	0	0	0	0	0	0	0
Aggravated Assault	2025	2		2										4
	2024		2				1							3
	Net	2	-2	2	0	0	-1	0	0	0	0	0	0	1
Simple Assault	2025	1	2	2	3	1								9
	2024			1		1	2							4
	Net	1	2	1	3	0	-2	0	0	0	0	0	0	5
Intimidation	2025		1	1										2
	2024		1	1	1	1								4
	Net	0	0	0	-1	-1	0	0	0	0	0	0	0	-2
Statutory Rape	2025													
	2024			1										1
	Net	0	0	-1	0	0	0	0	0	0	0	0	0	-1
Total Crimes Against Persons	2025	4	4	8	3	2								21
	2024	3	3	4	1	2	3							16
	Net	1	1	4	2	0	-3	0	0	0	0	0	0	5

**Crime Comparison Report For the period ending 06/30/2025**

<b>Group A Crimes Against Society</b>														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2025													
	2024				2									2
	Net	0	0	0	-2	0	0	0	0	0	0	0	0	-2
Pornography/Obscene Material	2025													
	2024			1		1								2
	Net	0	0	-1	0	-1	0	0	0	0	0	0	0	-2
Weapon Law Violations	2025													
	2024	1	1		1									3
	Net	-1	-1	0	-1	0	0	0	0	0	0	0	0	-3
Total Crimes Against Society	2025													
	2024	1	1	1	3	1								7
	Net	-1	-1	-1	-3	-1	0	0	0	0	0	0	0	-7

Crime Comparison Report For the period ending 06/30/2025

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary/ Breaking and Entering	2025	1	1	1										3
	2024		1	1	1		1							4
	Net	1	0	0	-1	0	-1	0	0	0	0	0	0	-1
Extortion/ Blackmail	2025													
	2024					1								1
	Net	0	0	0	0	-1	0	0	0	0	0	0	0	-1
Larceny (shoplifting)	2025			1										1
	2024													
	Net	0	0	1	0	0	0	0	0	0	0	0	0	1
Larceny (from building)	2025													
	2024						1							1
	Net	0	0	0	0	0	-1	0	0	0	0	0	0	-1
Larceny (from motor vehicles)	2025						1							1
	2024													
	Net	0	0	0	0	0	1	0	0	0	0	0	0	1
Larceny (all other)	2025	3	1	2		3	1							10
	2024	4		2	1	1	1							9
	Net	-1	1	0	-1	2	0	0	0	0	0	0	0	1
Counterfeit/ Forgery	2025	1												1
	2024	2	2				1							5
	Net	-1	-2	0	0	0	-1	0	0	0	0	0	0	-4
Fraud (false pretense;swindle)	2025	2	2	1	2	1								8
	2024	3	2	1			1							7
	Net	-1	0	0	2	1	-1	0	0	0	0	0	0	1
Fraud (credit/debit card;ATM)	2025	1												1
	2024	1												1
	Net	0	0	0	0	0	0	0	0	0	0	0	0	0
Fraud (impersonation)	2025					1								1
	2024	1												1
	Net	-1	0	0	0	1	0	0	0	0	0	0	0	0
Stolen Property	2025	1												1
	2024													
	Net	1	0	0	0	0	0	0	0	0	0	0	0	1
Destruction of Property/Vandalism	2025	2		2	1	1	2							8
	2024		2	2	8	1	4							17
	Net	2	-2	0	-7	0	-2	0	0	0	0	0	0	-9

**Crime Comparison Report For the period ending 06/30/2025**

<b>Group B Crimes</b>														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2025	1												1
	2024													
	Net	1	0	0	0	0	0	0	0	0	0	0	0	1
Disorderly Conduct	2025	1					1							2
	2024													
	Net	1	0	0	0	0	1	0	0	0	0	0	0	2
Driving under Influence	2025	1		1		3	1							6
	2024				2	1	1							4
	Net	1	0	1	-2	2	0	0	0	0	0	0	0	2
Liquor Law Violations	2025													
	2024				1									1
	Net	0	0	0	-1	0	0	0	0	0	0	0	0	-1
All Other Offenses	2025	7	1	2	2	2	2							16
	2024	3	3	2	5	3	3							19
	Net	4	-2	0	-3	-1	-1	0	0	0	0	0	0	-3
Total Group B Crimes	2025	10	1	3	2	5	4							25
	2024	3	3	2	8	4	4							24
	Net	7	-2	1	-6	1	0	0	0	0	0	0	0	1

**JUNE 2025 PARKING TICKET REPORT**

Total Citation Count	226
Total Plate Count	223

***As always, we appreciate the support from our community and community partners. Always feel free to contact the Chatham Police Department, not just in an emergency, but if you have any concern or question.***

**Please follow our social media platforms:**

Facebook: <https://www.facebook.com/ChathamMAPD>

Instagram: chatham\_police\_department

# PROPERTY CRIME PREVENT IT



## LOCK IT

Ensure your car doors and all doors to your residence are kept locked.



## REMOVE IT

Don't keep valuables, including spare keys and garage openers in your car.



## LIGHT IT

Leave exterior residence lights on at night or utilize motion detecting lights.



## CLOSE IT

Keep your garage door closed and double-check it is closed at night.



## HIDE IT

Keep valuables in your garage, car, and home out of sight.



## REPORT IT

Report all crime & suspicious activity immediately.

**Chatham Police Department**  
**Non-Emergency 508-945-1213**



### **PRINCIPAL PROJECTS AND OPERATIONS and GIS: Submitted by Terry Whalen**

There was activity during the month of June 2025 on these Division projects:

- Airport Commission – The Commission held a regular business meeting on June 11, 2025, addressing many topics including Commissioner Reports (Airport Revolving Fund (ARF), Report on noise comments received on website, Fiscal Year (FY) 25 Capital Electrical Projects Update, Administration Building Electrical Upgrades Schedule Update, Generator – Bids Received Under Review and Board of Health Meeting – June 16, 2025 Avgas Discussion), Airport Manager's Report - Tim Howard, Engineer's Report - GALE Associates (Design, Permitting, Bidding for Tree Removal Project, Navigation Aids

(NAVAID) Replacement - Runway End Identifier Lights [REILs], Precision Approach Path Indicators [PAPIs], Rotating Beacon and Relocate Wind Sock, Install Fencing and Gate [former Fisherman's Storage Area and other ASMP grant projects]), and Landing Fees (Commission Discussion - Continued from April 9, 2025). In June the Commission implemented the following ASMP projects: Installation of fence and gate – former Fisherman's Storage Area (\$325,000), land acquisition – Phase I Due Diligence (\$38,640), and security camera upgrades (\$32,500). Over the course of the month, Staff also assisted the Commission with processing airport related correspondence, ARF invoices/coordination, hangar lease management, grant administration, meeting package production/distribution, and coordination with Finance on reporting improvements, FY25 Capital Article implementation (procurement compliance support), FAA/MassDOT Aeronautics CIP coordination, website planning/revisions, and obstruction removal project.

- Crowell Road Intersection Project – Following up on the vote at the SB's meeting in September 2022 to move the MassDOT alternative into the 25% Design phase, from late 2022 through 2023 HSH efforts were devoted to preliminary filings/reviews including, the Intersection Control Evaluations (ICE) Stage 1 Worksheet, revised alternatives analysis worksheet, and revised Design Justification Workbook (DJW), all precursors leading to the 25% Design submission objective. In January 2024 HSH incorporated all outstanding State comments into the final submission package. This final 25% Design package was submitted to MassDOT in the third week of January 2024. With the attainment of this project process milestone, MassDOT was expected to provide a Public Hearing date schedule within 90 days of the submission date. As part of an internal project team meeting with Staff, the Designer and the MassDOT Project Manager reviewing the final items identified at the June 13<sup>th</sup> project resolution meeting and needed plan changes to move the project to the next milestone, the potential for scheduling a 25% Design Public Hearing (DPH). In January 2025, work and coordination continued to assemble materials for the MassDOT District Utility and Constructability Engineer (DUCE) site utility walk, which now needs to be completed before hearing planning can resume. Additionally, the State Utilities Engineer (SUE) also requested underground survey utility location (e.g., ground penetrating radar or other electromagnetic methods) in advance of this site meeting. In June, coordination work with the selected vendor continued to complete work requested by the SUE to schedule the field work during the Cape Cod Summer Work Moratorium. These additional review/study steps will push back the scheduling of a 25% Design Public into fall 2025 at the earliest - project implementation is still scheduled on the TIP for FFY28 with over \$5M in State/Federal funding allocated to cover total construction cost.
- Library Capital Projects – With the approval of the base comprehensive funding article at the June 2020 ATM (#14) and completion of the higher prioritized shell improvements (Phase 1 & 2), project efforts continue on the final phase planning of site safety and access improvements, with Site Master Plan Project efforts in June the Design Team was focused revising and reconciling site plan elements from original PB/HBDC approved

plan base with revised essentials and additional field data collection regarding the integration of “off-site” sidewalk repairs and Library Lane repaving which included an on-site meeting. Also, in June on the HVAC Electrification Project, the Project Team continued its review of the final the Heat Pump Renewable Thermal Study’s proposed most feasible HVAC upgrade option for bidding. In July the Project Team will continue its review and identification of areas of additional technical review needed (e.g., electrical, structural, etc.) and ultimately set the stage for the provision of full mechanical and electrical plans/specifications for public bidding (which will include an emergency generator). Refining engineering and planning details on both projects will continue in July.

- Chatham Center for Active Living (CFAL) 193 Stony Hill Road Facility Study – Following up on the Select Board’s vote at their October 31, 2023, meeting to engage a professional consultant to evaluate the possible remediation of major deficiencies at the current CFAL to make the facility more serviceable for the needs of Chatham’s seniors and develop approximate cost estimate for any such remediation and to implement the corresponding Feasibility Study findings attained a major milestone in March 2025. At the May 10, 2025, ATM the \$5M Free Cash Article for the Expansion and Renovation of the Existing Center for Active Living (CFAL) at 193 Stony Hill Road was approved. With the approval of Article 17 by ATM 2025, procurement of the Architect/Designer was completed in early June. Also, in June with the addition of the OPM to the Team, efforts have shifted to implementation specifics including, office trailer rental/location, electrical and data connections, cleanout of the existing CFAL of obsolete items, and developing a Request for Proposals (RFP) to store certain items offsite during construction which will ultimately be returned to the CFAL upon occupancy and moving the project into the Design Development. While the progress on temporary relocation planning/implementation is mostly on track with the aggressive schedule proposed to the Select Board back in March 2025 for late August 2025, the target to move the CFAL operation to the Community Center has been delayed to October/November 2025. The project’s timing coinciding with the busy time of year for construction, particularly impacting the Designer’s subcontractors in this case (e.g., surveyors, HVAC engineers, site engineers, etc.) have posed some scheduling challenges to meet the original aggressive target due to availability for completing fee estimates and scheduling work. Also, as part of the upfront efforts to get the best bidding package out, additional time will be allocated upfront for the design process to minimize the potential for change orders and better bidding timing as summer work is winding down for contractors in the early fall. Currently, the Project Team is holding a mid to late June 2026 building occupancy target for schedule planning as interim milestones are being revised.
- Americans with Disabilities Act (ADA) Transition Plan Implementation – Continuing with the second fiscal year of implementing this five-year capital funding initiative to correct identified areas for accessibility correction/improvements, Staff has been working with the OPM on implementing the details of the three-track approach to move towards making identified Plan changes. In June the Town Offices ADA Restroom Upgrades first

track project needing design work, was completed and opened to the public on June 20, 2025. The upgrades include improved access and entry to the bathrooms, safer floor plans for those in wheelchairs, all new and operable appliances, fixtures, furnishings, and hardware. With the availability of additional American Rescue Plan Act (ARPA), the entire base contract cost (\$433,000) has been allocated to cover ADA related construction costs. For projects not needing design work, track two for implementation, the Project Team continued discussion developing bidding documents to address remaining Action Items that are not easily achievable by the Facilities Division and plans on issuing contract packages for contractors and plumbers. FY26 fourth quarter project implementation information is still available for review by using the following link ([☐ Chatham ADA - Task Tracking](#)). Review of track three projects involving those overlapping with other capital projects/potential efforts such as the CFAL, Library Site Master Plan, and CQX Picnic Area improvements alternatives also continued in June. A major project milestone was achieved in June with the opening of the renovated, accessible Town Offices public restrooms downtown. Moving into July, the Project Team will be programming the FY26 projects. Staff also submitted a grant to the Massachusetts Office on Disability (MODA) requesting supplemental capital funding to accelerate the implementation of all the restroom projects.

***Inter-Departmental Projects/Other Support*** – Staff’s efforts in June 2025 focusing on supporting other Departments and Town efforts were as follows:

- DPW and POA project collaboration & Facility Foreman project assistance/coordination
- Energy and Climate Action Committee (ECAC) meeting support – June 17, 2025
- POA Staff continued participating in training for new capital project tracking to go live in FY26

**OPERATIONS** - Department activities related to Operations in June 2025 included:

- Coordination meeting with CLC/RISE Engineering reviewing future Energy Conservation Measures (ECM) for funding opportunities
- Continued review of submittals from the Invitation for Bids for the Marconi Lattice Towers Historic Restoration Project to restructure the bid documents for the fall construction season.
- Municipal Energy Manager (shared CLC position) - energy use database QA/QC & EV Data review
- Completed compliance reporting associated with the State’s new Large Building Energy Reporting (LBER) policy

### **Geographic Information System (GIS) Report – June 2025**

During June, Kristen Caruso, GIS Planner, provided ongoing efforts to maintain the master address table (MAT) list, maps provided on-line for internal staff use/those provided for public access and continued preliminary planning for GIS website (updating maps for static



and interactive use). Other general system maintenance this month included PeopleForms edits/backup, responding to Help Desk Tickets (computer work order system) for address/edits. She also provided the following additional Department/Commission mapping assistance:

Community Development:

- Address and Building layer update on Harding’s Lane
- Address update to Main Street

Cemetery Division:

- In progress- Cemetery layers and maps

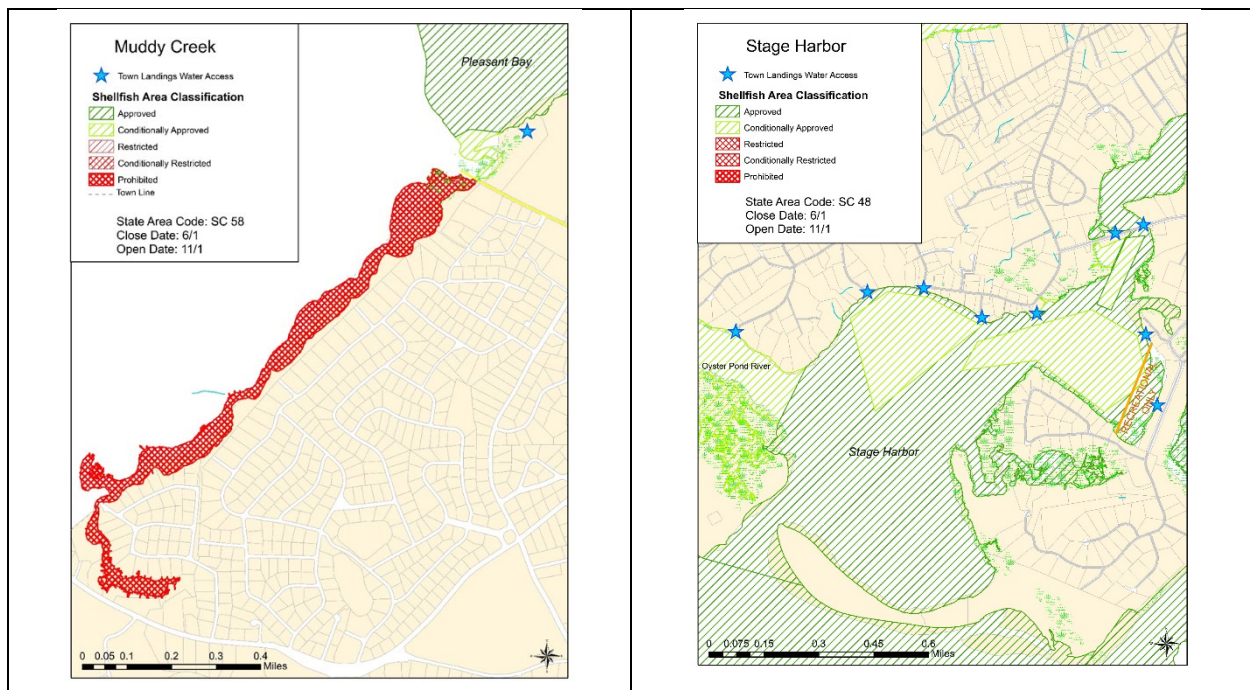
Information Technology:

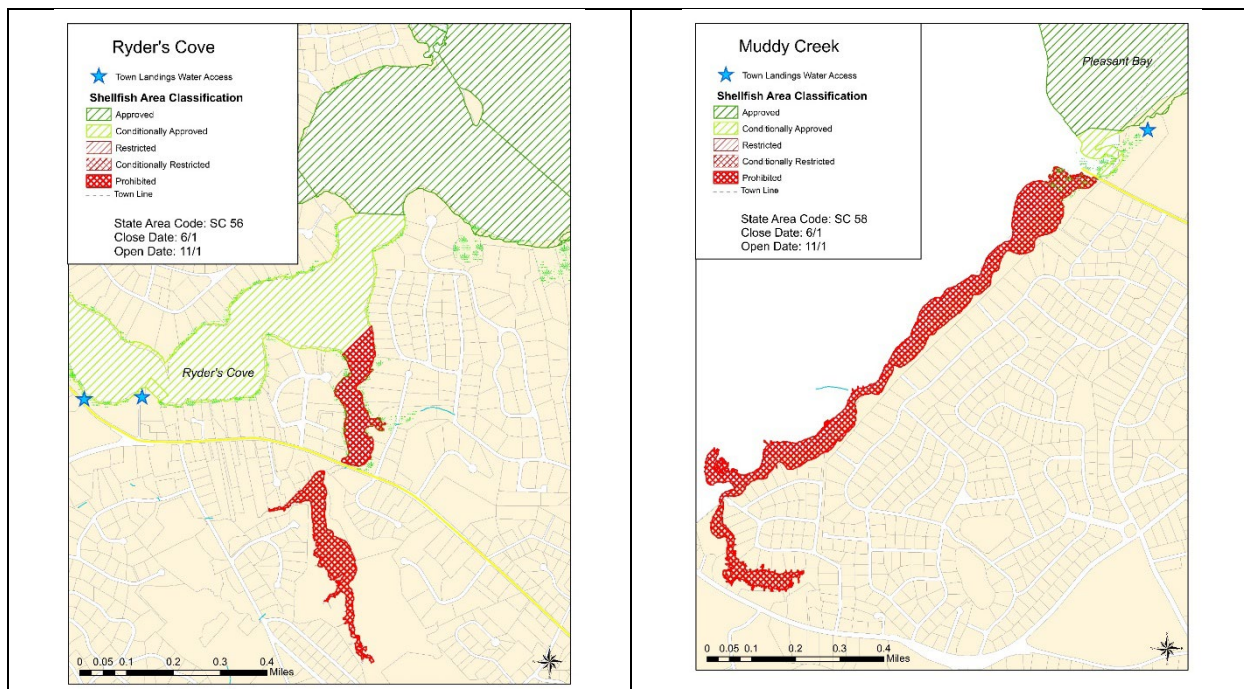
- Continuing to download and store MapsOnline layers
- Continuing, though intermittently, to bring MapsOnline layers into ArcGIS Online to recreate staff, public and various other maps
- Irrigation Assets update for Brightly

Coastal Resources:

- Received and downloaded 2025 Coastal Flight
- Created a 2025 Flyover map
- In process - uploading aerial to town map base layer
- In process - creating a coastal development map, years 2006-2025

Shellfish Division Map Examples:





Miscellaneous and Ongoing/Upcoming:

- MAT edits/updates
- Several helpdesk tickets for address and building footprint edits
- Updates to State layers: MHC Historic Inventory, Coastal Topographic and Lidar Terrain

Training/Webinars:

- ESRI- ArcGIS Online Technical webinar & Future Ready Mapping in the Age of AI

**DEPARTMENT OF PUBLIC WORKS: Submitted by Rob Faley**

*Our focused effort is to provide rapid and friendly service responses that are inviting, helpful, and courteous to all who contact any employee of the DPW.*

Attached, please find a summary of DPW's activities including the Water & Sewer Divisions, Solid Waste/ Transfer Station, Facilities, Parks, Grounds and Cemeteries, and Highway Division for the month of June 2025.

In addition to the important work of DPW staff, other coordination efforts town-wide included:

- Attended monthly construction meeting on Wells 5 & 8 with the contractor (Winston Builders), designer (W&S), OPM (T&B). Exterior brick work is complete, roof system construction ongoing (see photo).
- Attended regular meetings with the Department Heads, Select Board, Town Manager, DPW Foremen, Barnstable County Public Works Association, Drought Task Force, etc.
- Worked with Pomroy Associates regarding ADA compliance issues in various locations around Chatham.
- Attended weekly Town Hall public restroom project meetings and Town Clerk and Treasurer renovation projects. Town Hall public restrooms were successfully completed and opened prior to July 4<sup>th</sup>. Town Clerk is anticipated to be completed next month with the Treasurer to follow.
- Attended regular sewer construction progress meetings for the Mill Pond Pump Station, Contract 1C-5, Contract 1E-2, Biosolids coordination meeting, along with planning and design meetings with the Town's consultant GHD and Town's Planning Board.
- The Mill Pond Pump Station successfully completed its clear water test under temporary power with observations by DEP. This pump station was placed into service prior to July 4<sup>th</sup> weekend.
- Attended meetings and provided support to several committees including Water and Sewer Advisory Committee, Traffic & Safety Committee, Cemetery Commission, July 4<sup>th</sup> Parade Committee, and Bikeways Committee.
- Met with Waterworth and Finance Director about restructuring water rates. Proposed new water rates at Select Board meeting which received a passing vote.
- Conducted bi-weekly meetings with Veolia (Water & Sewer O & M) for maintenance updates, concerns, and strategies to explore cost-saving efficiencies.
- Attended Eldredge Public Library site meeting with designers to finalize plans with an eye toward fall/winter construction.
- Conducted monthly Transfer Station construction meetings with contractor (JJ Cardosi), designer (W&S), and OPM (Pomroy). Building envelope nearing completion with interior work well underway (see pictures below).



**Wells 5 & 8 Treatment Plant – Roof Construction**



**Building Envelope Construction at Transfer Station – Phase II (Priority I)**



### Interior Finishing at Transfer Station – Phase II (Priority I)

## WASTEWATER CONSTRUCTION PROJECTS JUNE 2025 MONTHLY REPORT

Sewer Connection Applications to date: 840  
Connections Completed to date: 693  
Pending Applications: 147

- **Phase 1A.**
  - *Construction complete.*
  - *Following a Board of Health vote mandatory connection orders were issued.*
  - *There are approx. 336 properties in the Phase 1A area.*
- **Phase 1B.**
  - *Construction complete.*
  - *Following a Board of Health vote mandatory connection orders were issued.*
  - *There are approx. 78 properties in the Phase 1B area.*
- **Phase 1C-1.**
  - *Construction complete.*
  - *Following a Board of Health vote mandatory connection orders were issued.*
  - *There are approx. 99 properties in the Phase 1C-1 area.*
- **Phase 1C-2**

- *Construction complete.*
  - *There are approx. 99 parcels in the Phase 1C-2 area.*
  - *Following a Board of Health vote mandatory connection orders were issued.*
  
- **Phase 1C-3/4**
  - *Construction complete.*
  - *There are approx. 255 parcels in the Phase 1C-3/4 area.*
  - *Following a Board of Health vote mandatory connection orders were issued.*
  
- **Phase 1C-5 (Oyster Pond Sewer Extension)**
  - CC Construction continues work on this project.
  - Work includes installing sewer on portions of Independence Lane, Pond View Avenue and Pond View Lane, Kelly Lane, Woodcarver Knoll, and connecting the Oyster Pond Condo development.
  - Three (3) wastewater pump stations are part of this contract (Independence Lane, Pond View West, and the Oyster Pond Condo site).
  
- **Phase 1D-1 (Chatham-Harwich Regionalization Interconnection)**
  - *Construction complete.*
  - *There are approx. 65 parcels in the Phase 1D-1 area.*
  - *Following a Board of Health vote mandatory connection orders were issued.*
  
- **Phase 1D-2A**
  - Construction is substantially complete by CC Construction.
  - Construction continued at pump stations at Rt. 28 & Rt. 137, and Twine Field Dr. & Morton Road.
  - Sewer construction completed on Morton Road, Meetinghouse Road, Mill Hill Road, & Middle Road
  - There are approx. 334 parcels in the Phase 1D-2 area.
  
- **Phase 1E-1 (Stony Hill/Crowell Rd Infrastructure Project)**
  - *Construction complete.*
  - *There are approx. 25 parcels in the Phase 1E-1 area.*
  - *Following a Board of Health vote mandatory connection orders were issued.*
  
- **Crowell Rd Phase II/Fish Pier Stormwater Project**
  - *Construction complete.*

- **Phase 1E-2 (Stage Harbor Rd Sewer Extension)**
  - Construction continues by Dig It Construction.
  - Project installs sewer on the southern portion of Stage Harbor Road (from Honeysuckle La. To Champlain Rd.), Atwood Lane, Cedar Swamp (north and south), Honeysuckle Lane, and the eastern portion of Champlain Road. A new pump station at Old Mill Boat Yard (behind the Harbormaster’s shop) is part of this contract.
  - There are approx. 59 parcels in the Phase 1E-2 area.
  
- **Queen Anne Pump Station**
  - Construction is complete and the pump station is activated.
  - Final paperwork and as-built drawings continue.
  
- **Mill Pond Pump Station**
  - Construction continues with contractor Robert B. Our.
  - Work upgrades and replaces the 50+ year old pump station that was part of Chatham’s original sewer system.
  - The pump station has been put into service. Site and utility work is ongoing.
  - Progress meeting.
  
- **General**
  - Issued weekly construction status Press Release
  - Updated wastewater project webpage on the town website as needed.

**CHATHAM WATER SYSTEM  
JUNE 2025 MONTHLY REPORT**

Listed below is an overview of the daily and monthly activities for June 2025.

**June Water Pumpage:**

Monthly Total	Maximum Day	Minimum Day	Average Day	Estimated Other Use	Previous Month
60,132,800 Gallons	2,827,700 Gallons	1,255,900 Gallons	1,938,200 Gallons	1,353,759 Gallons	37,333,700 Gallons

The variance between June 2025 and June 2024’s pumping shows a decrease of 8.7% which equates to 5,736,400 gallons.

Process Control	Flushing And Blowoffs	Municipal Usage	Chatham Fire Dept.	New Mains	Fire Flow Tests
568,654 Gallons	687,945 Gallons	0 Gallons	78,500 Gallons	0 Gallons	18,660 Gallons

Total other uses 1,353,759 gallons.

For more specific breakdown of other water use, please see the Pumping Report.

### Water Sampling

- 30 bacteria samples were taken for the month of June and the results reported to DEP. All samples were free of bacteria.
- Monthly treatment plant samples for Alkalinity and Orthophosphates were taken in addition to all distribution sampling sites.
- A Nitrate sample was taken from Well 4.
- 60 residential lead and copper samples were collected along with samples from the two public schools and 2 daycares. All results were below the action level.

### Station Maintenance

- Routine and annual maintenance and housekeeping were performed at all stations.
- Static and dynamic (drawdowns) water level readings were recorded for each well.
- The VFD at well 1 was replaced.
- Well 4 was put back into service for the summer season.
- A new chemical transfer pump was installed at the WTP by in-house staff.
- EDR finished SCADA upgrade.

### System Maintenance

- Hydrant painting continued. Hydrants on Main Street in the downtown area were painted in preparation for the 4<sup>th</sup> of July parade.
- Fire hydrant on Bassett Lane was repaired in-house.
- Backflow prevention device testing continues.
- BCI repaired the water service at 55 Linnell Ln.
- Fire Flow test at Munson Meeting Way.



## Meter Reading

- Water meter readings were completed for the month of June.

## Meter Activities

Dig Safes	New	Final	Turn on/off	Repair	Replace & Install Radio	Inspections
241	8	16	18	24	21	16

## CHATHAM WATER POLLUTION CONTROL FACILITY JUNE 2025 MONTHLY REPORT

### MAIN FACILITY

- Daily, weekly and monthly laboratory testing was performed.
- Bi-weekly and monthly samples were collected and sent to Rhode Island Analytical Laboratory for analysis.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- All portable emergency pumps, generators, blowers and compressors have been tested and exercised.
- All off-line equipment has been exercised.
- June-2 a utility pole was struck creating multiple Harwich stations to call out for power trouble.
- June-3 methanol pumps are showing signs of age/failure since the new VFD upgrades.
- June-4 septage blower failure a new unit has been ordered.
- June-7 SCADA trouble where alarms aren't calling out. Text only.
- June-9 EDR determined a VOIP system is needed for proper SCADA Alarm notification.
- June-10 deconstruction of methanol pump to find suitable replacement.
- June-10 it was determined the plant water location being used has an underground leak. Has been shut off and plant water stable.
- June-11 HACH on site for contractual services.
- June-23 MAC on site to repair a failed AC in the Process building MCC.
- June-24 all station backflow preventers inspected with CWD.

- June-30 Vactor work to begin but speed sensor failed for suction system. Tech has been contacted at C N Wood.

### **SLUDGE DEWATERING BUILDING**

- Sludge dewatering was performed on the 3<sup>rd</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 9<sup>th</sup>, 12<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>, 23<sup>rd</sup> and the 30<sup>th</sup>.
- Sludge Cake Disposal
- June-11 Agresource removed 16.99 Ton of sludge.
- June-18 Agresource removed 19.33 Ton of dewatered sludge.
- June-25 Agresource removed 15.9 Ton of dewatered sludge.

### **STAGE HARBOR ROAD PUMPING STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- June-16 level sensors showing signs of failure.
- June-17 wet well selected as primary as # 2 level sensor was not adjusting to level below 46”

### **QUEEN ANNE ROAD PUMPING STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.
- June-24 responding to phase failure at the pump station. The B leg flux at 207 and it requires 208.

### **MILL POND ROAD EJECTOR STATION**

- Daily inspections and checks of the station were suspended.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders also suspended.
- Station upgrades remain in progress with RBO.
- June-24 point-to-point testing with EDR.
- June-26 Radio issues causing point to point test completion delay.
- June-27 clear water testing at the station with the DEP.

### **C.H.O.P.S. PUMPING STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- June-1 new pump running well.

#### **HUCKLEBERRY ROAD PUMPING STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

#### **GEORGE RYDER ROAD PUMPING STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.
- June-12 pump #2 suction check replaced.

#### **LIME HILL ROAD PUMPING STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

#### **MEADOWVIEW ROAD PUMPING STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

#### **HORSESHOE LANE PUMPING STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.

#### **BARN HILL ROAD PUMPING STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

#### **OYSTER POND FURLONG PUMPING STATION**

- Regular inspections and checks of the station were performed.

#### **MEETINGHOUSE NORTH PUMP STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.

- We performed weekly exercising of the emergency generator.

#### **MEETINGHOUSE SOUTH PUMP STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.
- June-26 wet well level indicators improperly functioning. Floats were tangled.

#### **TWINEFIELD PUMP STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.
- This station isn't receiving sewer flow yet but is being inspected.

#### **BALFOUR PUMPING STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.
- June-20 low water alarms. Reset next day from power trouble.

#### **SKYWAY PUMPING STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator

#### **PERCH POND PUMPING STATION**

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

#### **COLLECTION SYSTEM AND FORCEMAINS**

- Grease trap inspections for June were completed during the month.
- June-3 final sewer inspection for 2 Tabitha Terrace for John Martin.
- June-4 partial sewer installation inspection at 70 Meadowview South for Norgeot.
- June-5 partial sewer installation inspection at 70 Meadowview South for Norgeot.
- June-6 final sewer installation inspection at 70 Meadowview South for Norgeot.
- June-6 final sewer installation inspection at 90 Seaview St. for J W Dubis.

- June-23 Operators at 155 Crowell Rd for possible back up. The property line cleanout was not located, and the property owner has been notified.
- June-26 partial sewer installation inspection at 77 Oyster Pond furlong.

## **HIGHWAY DIVISION JUNE 2025 MONTHLY REPORT**

### Road Maintenance:

Pick up trash downtown, parking lots, lighthouse, landings.  
 Pick up branches and limbs from windstorm and bring them to transfer station.  
 Pick up dead rabbit at 195 Deer Meadow Ln.  
 Pick up bag of trash in roadway at Morris Island and lower Main St  
 Cold patch pothole on Doane Rd.  
 Pick up a discarded cabinet on the roadside at Middle Rd and bring it to the transfer station.  
 Pick up a discarded grill on the roadside at Vineyard Ave and bring it to the transfer station.

### Sweeping:

Sweep downtown, parking lots, lighthouse, community center, curbing around town.  
 Sweep downtown, parking lots, curbing, clean out the machine, fuel up, water, and DEF.

### Construction:

- Pick up with mini excavator 2 piles of junk and metal at Wilfred Rd (old fisherman's area).
- Bring the mini excavator to Partridge Path, dig out sinkhole, sawcut asphalt, replace drainage pipe, backfill, t-base, and grade.
- Re-grade Cowyard Landing and dig out culvert with mini excavator.
- Scrape beach sand in parking lot at Forest Beach and remove bike rack with the mini excavator.
- Dig out the temporary patch at Partridge Path and hot mix with the mini excavator.
- Grade and install parking areas at Sears Landing, install curb stops, clean fill, and compact with mini excavator.
- Dig out weeds and put down geotextile mat and stone around generator at town office.
- Repair sinkhole on Nob Hill Rd, t-base, compact, and cold patch.
- Empty the container filled with old furniture from C.O.A. and put back with Peterbilt Rolloff.
- Bury dead seal with the backhoe at Hardings Beach 2<sup>nd</sup> parking lot.

### Fleet Maintenance:

- Repair airbrake can and service truck #11.
- Repair switch on hotbox lift
- Service ASV and grease.
- Repair small engine tools on bench and sharpen chainsaws and pole saws.
- Mix paint for crosswalks downtown, load cones on trucks and equipment for job.
- Wash trucks for fireworks and parade.

### Signs:

- Make and install 2 flooding signs for Morris Island Rd.
- Make and install a new sign and post on Pine Lane.
- Put together and put up a new sign and post at Cowyard Ln.
- Repair no parking sign across from the corner store.
- Install a new sign and post for handicapped parking spot at the town office.
- Relocate sign for employee parking at the town office.
- Replace post and transfer signs at fish pier.
- Make and install a sign and post at Cowyard Ln.
- Finish making 2 flooding signs for Morris Island Rd and install signs and posts.
- Relocate no parking sign on Morris Island Rd.
- Repair sign and post on Barn Hill Rd (no parking).

### Trimming:

- Weed wack guardrails on Fox Hill Rd, Strong Island Landing, Crowell Rd, and Old Comers Rd.
- Mowing with John Deere tractor on Old Comers Rd, Old Queen Anne Rd, Old Main St, Wilfred Rd, Ell St, and Skyway.
- Trimming on Crows Pond Rd, Crowell Rd (flashing lights), corner of Old Harbor and Hillcrest.
- Trim limbs on Strong Island Rd, dead limb on Old Comers and 28, downtown near Cape Cod 5.
- Weed wack guardrail Old Queen Anne Rd, Riverview, 28 sidewalk, Hillcrest, Vineyard Landing, 137, Cowyard Landing, Stage Harbor Rd, Champlain Rd, Lakeview and Round Cove Rd.
- Trimming on Bridge St, Cedar St, Stage Harbor, George Ryder Rd, and 28 sidewalks.
- Mowing on 28 sidewalks.
- Trimming and branches on Morris Island Rd and Dear Meadow Ln.
- Trimming bushes on Seaquanset Rd (corner).
- Trimming on Doane Rd entrance.
- Cut up large limb on Stony Hill Rd, bring to transfer station.
- Mowing with John Deere tractor on Bridge St and Chatham Bars Ave.

### Traffic Markings:

- Paint double center lines, crosswalks, stop bars (6-3-25).
- Paint blue squares for handicapped parking at beaches.
- Paint curb on Crowell Rd, bike crossing to bike trail entrance.
- Paint crossbars for stop signs at Kendrick, Crescent, and Bittersweet.
- Paint crosswalks downtown, pick up cones, prep for the next day.
- Paint hashmarks on the sidewalk downtown in front of penny candy.
- Paint blue squares and stencil on handicapped spaces at beaches.
- Paint crossbar for stop sign at Bridge St and Stage Harbor.

## **FACILITIES DIVISION JUNE 2025 MONTHLY REPORT**

- Check all the town buildings and public restrooms.
- Repair and painted display case for information booth on Main Street.
- Clean windows at the police department the town annex and town hall.
- Climate control technician came out and replaced the chiller module at the police department and at the town annex.
- Jim O'Connor replaced a defective backflow at the fire department.
- Install a brand-new pressure washer at the police department.
- Repaired the cabinet, built a rack, and installed a whiteboard at the community center.
- Mechanical air control needed to fill compressors with freon for the chiller at the PD and the annex
- Repaired ridge cap at town hall.
- Installed 2 water filling stations at the town annex.
- Repair the door in the ladies locker room and add a new board for the body cam at the police department.
- National Grid came out to install a new meter at 127 Old Harbor Road (old water department building).
- Repair double doors to the large meeting room at the town annex.
- Installed a new padlock on the shed at the pickleball court.
- Assembled new chairs for the meeting room at the town annex.
- Transported information books from Bassett House to the information booth and repair hasp on the display.
- Elevator inspection at the community center (passed).
- Called Associated Elevator because of an issue at the fish pier.
- Painted all the window shutters at the DPW administration building.
- Repair dishwasher at the fire department.

- Install the portable AC unit in the human resource office and install shelves in the closet at town hall.
- Installed mutt mitt at Taylor's Ponds Landing.
- Installed new window well grates at the community center.
- Call back due to an accident at the women's restroom at Kate Gould Park.

**PARKS/CEMETERY/GROUNDS DIVISION  
JUNE 2025 MONTHLY REPORT**

**Grounds:**

- Mowed weekly
- The front of the library was edged and mulched, and the surrounding areas were cleaned up.
- The irrigation at the Monomoy Middle School was turned on. There were heads that needed to be replaced. A broken pipe on one of the zone valves needed to be fixed by Brenan Irrigation.
- The hedges were pruned at the Train Depot Museum.
- There was tree work done at the Vet's field parking area. Limbs were hanging over the neighbor's property.

**Parks:**

- Volunteer Park irrigation leak was fixed. All zones were run through and adjustments to heads were made or repaired as needed.
- We installed the posts and the rope at the Bandstand. We also replaced the lock and cut any pipes that were sticking above ground.
- The hedges at Chase Park were trimmed.

**Cemetery:**

- Cemeteries were mowed and trimmed

**Beaches:**

- Beach mats were put out. The lifeguard stands and ladders were installed.
- The potty fence at Ridgevale beach was put up. There were some loose boards at Ridgevale that needed to be secured.
- The buoys were installed at Schoolhouse Beach.
- We used the beach sweeper to clean Cockle Cove/Ridgevale and Hardings Beach.

**Other:**

- We helped Facilities tighten up loose light fixtures at the roundabout in West Chatham.
- We removed seaweed at the Pump Station property on Mill Pond.



- We mowed the paths in the meadow at Captain Harding House for the Conservation Department.

## **CEMETERY DEPARTMENT JUNE 2025 MONTHLY REPORT**

This report summarizes the activities and progress of the Chatham Cemetery Department for the month of June.

### **Lot Sales**

During the month of June, the department successfully processed the sale of 2 cemetery lots.

### **Interments**

A total of 5 interments were conducted across the Chatham cemeteries in June.

### **Restoration Efforts:**

#### **Mack Memorial**

Restoration efforts have commenced at the historic Mack Memorial. This work is crucial for preserving the integrity and historical significance of the memorial.

#### **Union Cemetery**

The Request for Proposals (RFP) for the restoration work of old graves at Union Cemetery is progressing as planned. The RFP is expected to close soon, moving us closer to initiating this important preservation project.

The Chatham Cemetery Department continues its commitment to maintaining our cemeteries with respect and diligence.

## **SOLID WASTE DIVISION JUNE 2025 MONTHLY REPORT**

### **Recycling/Diversion**

Recycling/diversion shipments out of the Town of Chatham Transfer Station were **lower** in June 2025 when compared to May 2025 and **higher** in June 2025 when compared to June 2024.

The monthly comparisons are detailed below:

June 2025		May 2025		Difference		
345.63	tons	366.5	tons	-20.87	T	Decrease

June 2025		June 2024		Difference		
345.63	tons	289.79	tons	55.84	T	Increase

**Trash:**

Tonnage delivered to SEMASS in Rochester, Massachusetts was **higher** in June 2025 when compared to May 2025 and **higher** in June 2025 when compared to June 2024.

The monthly comparisons are detailed below:

June 2025		May 2025		Difference		
665.96	tons	545.61	tons	120.35	T	Increase

June 2025		June 2024		Difference		
665.96	tons	612.20	tons	53.76	T	Increase

**Trash Delivered by Town of Chatham Employees:**

The amount of trash delivered by the Town of Chatham was **higher** in June 2025 when compared to May 2025 and **higher** in June 2025 when compared to June 2024.

The monthly comparisons are detailed below:

June 2025		May 2025		Difference		
9.38	tons	6.4	tons	2.98	T	Increase

June 2025		June 2024		Difference		
9.38	tons	8.01	tons	1.37	T	Increase

**TRANSFER STATION MONTHLY RECYCLING REPORT  
JUNE 2025**

COMMODITY	TONNAGE		TONNAGE		% CHANGE	YEAR TO DATE
	Jun-24		Jun-25			
BRUSH	44.32	T	57.02	T	29%	230.02
CCR PARTNERSHIPS	2.22	T	1.07	T	-52%	5.98
PLANET AID	0.49	T	7.95	T	1522%	8.71
SALVATION ARMY	1.12	T	1.33	T	19%	5.52
RED CROSS	1.31	T	1.97	T	50%	9.23
HAND ME DOWNS	0.82	T	0.37	T	-55%	1.69
BAYSTATE TEXTILES	5.33	T	1.88	T	-65%	7.04
BLACK EARTH	0.62	T	0.76	T	23%	168.06
BAYSTATE BOOKS	3.78	T	3.42	T	-10%	10.19
MIXED PAPER	10.24	T	14.95	T	46%	59.50
TIN	1.99	T	2.18	T	10%	15.19
CARDBOARD	28.83	T	37.98	T	32%	110.01
METAL	20.79	T	16.88	T	-19%	71.98
SINGLE STREAM	24.18	T	30.37	T	26%	110.02
NEWSPAPER	0	T	0	T	0%	25.08
#1-7 MIXED PLASTIC	5.3	T	8.87	T	67%	29.34
MIXED GLASS	16.95	T	13.29	T	-22%	55.16
MATRESSES	7.05	T	104	PCS	N/A	520.69
DEMOLITION	116.72	T	151.34	T	30%	884.87
ROLL OFF	49	LOAD(S)	67	LOAD(S)	37%	304.00
SEMASS	612.2	T	665.96	T	9%	2614.69
SEMASS LOADS	29	LOAD(S)	31	LOAD(S)	7%	129.00
ANTIFREEZE	0	GAL	75	GAL	100%	130.00
AUTO BATTERIES	1.47	T	0	T	-100%	0.00
C R T'S	0	T	0	T	0%	9.15
CLEAR GLASS	0	T	0	T	0%	0.00
COMPOST	0	LOAD(S)	0	LOAD(S)	0%	0.00
NI CAD BATTERIES	0	BOX'S	0	BOX'S	0%	0.00
PAINT	0	GAL	0	GAL	0%	0.00
PROPANE TANKS	0	PCS	0	PCS	0%	1.00
TIRES	0	PCS	88	PCS	100%	243.00
WASTE OIL	0	GAL	175	GAL	100%	900.00

**TOWN CLERK: Submitted by Julie Smith**

*Neutrality - Impartiality - Trust: The Town Clerk’s Office upholds the integrity of the town’s democratic process by ensuring the town voters can rely upon impartiality and neutrality at our town meetings and elections. We strive for a well-informed public by maintaining and preserving the official town records consistent with the Town Charter, local, state, and federal laws, by providing equal and professional service to all.*

**VITAL RECORDS:**

The following number of Vital Records were recorded:

<b>VITAL RECORDS REGISTERED</b>	<b>JUNE 2025</b>	<b>JUNE 2024</b>	<b>2025 YEAR TO DATE</b>
BIRTHS	0	2	7
INTENTIONS OF MARRIAGE	15	11	31
MARRIAGES	7	10	23
DEATHS	11	11	65

**VOTER REGISTRATION:**

The Town Clerk’s Office processed the following number of new voter registration forms and removed the following number of voters due to death or change of residence:

<b>VOTER REGISTRATION</b>	<b>JUNE 2025</b>	<b>JUNE 2024</b>	<b>2025 YEAR TO DATE</b>
NEW VOTER REGISTRATIONS	48	45	219
REMOVED VOTERS	23	24	232
TOTAL NUMBER OF REGISTERED VOTERS	6,194	6,106	6,194
TOTAL NUMBER OF RESIDENTS	6,471	6,438	6,471

**CASH RECEIPTS:**

The total amount collected and submitted to the Treasurer’s Office for the month of June was \$1,992.00.

<b>CASH RECEIPTS</b>	<b>JUNE 2025</b>	<b>JUNE 2024</b>	<b>2025 YEAR TO DATE</b>
	\$1,992.00	\$1,619.00	\$11,825.50

\* \* \* \* \*

*Should you have any questions regarding the forgoing, please contact Jill Goldsmith, Town Manager at 508.945.5105 or [jgoldsmith@chatham-ma.gov](mailto:jgoldsmith@chatham-ma.gov). Please visit the Town's website for more up to date information – [www.chatham-ma.gov](http://www.chatham-ma.gov)*